

FILED AND RECORDED
OFFICIAL PUBLIC RECORDS
POLK COUNTY, TEXAS



95 APR 17 AM 9 46

Barbara Middleton

BARBARA MIDDLETON
COUNTY CLERK POLK CO

**NOTICE OF MEETING OF THE
COMMISSIONERS COURT OF POLK COUNTY, TEXAS # 27**

Notice is hereby given that a Regular meeting of the above named Commissioners' Court will be held on Monday, April 22, 1996 at 10 00 a.m in the County Courthouse, Livingston, Texas, at which time the following subjects will be discussed, to wit

SEE ATTACHED AGENDA

Dated April 17, 1996

Commissioners' Court of Polk County, Texas

By *John P. Thompson*
John P. Thompson, County Judge

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of Polk County Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said notice in the County Courthouse of Polk County, Texas, at a place readily accessible to the general public at all times on April 17, 1996, and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting

Notice filed, April 17, 1996

Barbara Middleton, County Clerk

By *Barbara Middleton*



COMMISSIONERS COURT AGENDA

for: MONDAY - April 22, 1996 - 10.00 a m.

FILED AND RECORDED
PUBLIC RECORDS
96 APR 17 AM 9 46
BARBARA L. COLETON
COUNTY CLERK POLK CO

CALL TO ORDER

- 1 WELCOME - Public Comments & Discussion
- 2 INFORMATIONAL REPORTS
 - A Resolutions honoring retiring County Employees, Mavis Thomas (Aging Services) and Mack Gibson (Road & Bridge, Pct 4)
 - B Proclamation designating "County Government Week"
 - C Resolution supporting "Adopt-A-Beach", Texas General Land Office
- 3 CONSIDER APPROVAL OF MINUTES for meeting of, April 8, 1996

OLD BUSINESS(tabled from previous Agenda)

- 4 CONSIDER APPROVAL OF MEDICAL SERVICES AGREEMENTS FOR POLK COUNTY JAIL (INMATES)
- 5 CONSIDER ANY/ALL NECESSARY ACTION PERTAINING TO RFP#96-04 "DELINQUENT TAX COLLECTION SERVICES"

NEW BUSINESS

- 6 RECEIVE 1995 INDEPENDENT AUDIT
- 7 CONSIDER REQUEST TO ABANDON 6 MI PORTION OF LILLY ISLAND LOOP, PCT #3 - TO BE REPLACED BY NEWLY CONSTRUCTED ROAD
- 8 CONSIDER OFFERS TO PURCHASE TAX FORECLOSURE PROPERTIES AS FOLLOWS, Pct. #2 Yaupon Cove #5, Lot 164 Pct. #1 Wild Country Lake Estates #8, Lots 16-23
- 9 CONSIDER APPROVAL OF INDIGENT HEALTH CARE PRESCRIPTION DRUG CARD PROGRAM
- 10 CONSIDER WASTE MANAGEMENT DEPARTMENT REQUEST FOR 1996 BUDGET AMENDMENTS
- 11 RECEIVE COUNTY TREASURER'S REPORT FOR 2ND QUARTER - FY96

- 12 CONSIDER ANY/ALL NECESSARY ACTION PERTAINING TO BID #96-06 "SALE OF MISTROT BUILDING"
- 13 CONSIDER OFFER TO PURCHASE ABANDONED TRAILER LOCATED ON COUNTY OWNED PROPERTY IN PUTNAM'S LANDING (Item previously offered for competitive bidding - no bids received)

CONSENT AGENDA ITEMS

- 14 CONSIDER APPROVAL AND PAYMENT OF BILLS (by Schedule)
- 15 CONSIDER APPROVAL OF PERSONNEL ACTION FORMS

ADJOURN

Next regularly scheduled meeting - May 13, 1996, 10 00 a m

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OFFICIAL PUBLIC RECORD
POLK COUNTY, TEXAS



95 APR 19 AM 9:49

ADDENDUM TO

NOTICE OF MEETING # 27

Barbara Middleton
BARBARA MIDDLETON
COUNTY CLERK POLK CO

COMMISSIONERS COURT OF POLK COUNTY, TEXAS

THE FOLLOWING WILL SERVE TO AMEND THE AGENDA OF THE COMMISSIONERS COURT MEETING SCHEDULED FOR APRIL 22, 1996 AT 10 00 A M

AMEND(to read)

10 Consider Approval of Budget Amendments.

ADD,

16 Designate Precinct #3 surplus equipment and approve advertising for bids to sell said equipment.

17 Consider Agreement with Lairson*Stephens*Reimer, P.C. to provide consulting services - Polk County Landfill.

Posted on Friday, April 19, 1996

Commissioners' Court of Polk County, Texas

By *John P. Thompson*
John P. Thompson, County Judge

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of Polk County Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said notice in the County Courthouse of Polk County, Texas, at a place readily accessible to the general public at all times on Friday, April 19, 1996 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting

Dated Friday, April 19, 1996

Barbara Middleton, County Clerk

By *Barbara Middleton*

STATE OF TEXAS }
 COUNTY OF POLK }

DATE: APRIL 22, 1996
 REGULAR CALLED MEETING
 ALL PRESENT

BE IT REMEMBERED ON THIS THE 22nd DAY OF APRIL, 1996 THE HONORABLE COMMISSIONERS COURT MET IN A REGULAR CALLED MEETING WITH THE FOLLOWING OFFICERS AND MEMBERS PRESENT, TO WIT: JOHN P THOMPSON, COUNTY JUDGE, PRESIDING. B.E. "SLIM" SPEIGHTS, COMMISSIONER PCT#1, BOBBY SMITH, COMMISSIONER PCT#2, JAMES J. "BUDDY" PURVIS, COMMISSIONER PCT#3, R R. "DICK" HUBERT, COMMISSIONER PCT#4, AND BARBARA MIDDLETON, COUNTY CLERK, WHEN & WERE AMONG OTHER PROCEEDINGS HAD, CONSIDERED AND PASSED.

1. MEETING WAS CALLED TO ORDER BY JUDGE JOHN P. THOMPSON AT 10 00 AM.

PUBLIC COMMENTS:

- a. MR BILL HARDY, VOICED HIS CONCERN ABOUT THE RESTORATION AND MAINTENANCE OF THE COURTHOUSE BUILDING, WHICH WAS BUILT IN 1925. HE SAID THE HISTORICAL SOCIETY SHOULD RESTORE THE MAIN BUILDING BEFORE THE ANNEX
 - b. VIRGINIA SMITH, DIRECTOR OF AGING, & REPRESENTATIVE OF THE R S V P. PROGRAM, INVITED THE PUBLIC TO A RECEPTION ON MAY 3, 1996 AT 1 00-3:00 PM, HONORING BETTY "MAVIS" THOMAS, WHO IS RETIRING.
2. INFORMATIONAL REPORTS.
- a. MOTIONED BY R R "DICK" HUBERT, SECONDED BY B E. "SLIM" SPEIGHTS TO APPROVE THE RESOLUTIONS HONORING MAVIS THOMAS, AGING DEPARTMENT & MACK GIBSON, PCT#4 ROAD & BRIDGE, RETIRING COUNTY EMPLOYEES.
 ALL VOTING YES. (SEE ATTACHED COPIES)
 - b. MOTIONED BY R R. "DICK" HUBERT, SECONDED BY B.E. "SLIM" SPEIGHTS TO APPROVE THE PROCLAMATION DESIGNATING APRIL 21st THROUGH 27th AS "COUNTY GOVERNMENT WEEK".
 ALL VOTING YES (SEE ATTACHED)
 - c. MOTIONED BY JAMES J. "BUDDY" PURVIS, SECONDED BY R R "DICK" HUBERT TO APPROVE THE RESOLUTION SUPPORTING "ADOPT A BEACH", FOR THE TEXAS GENERAL LAND OFFICE.
 ALL VOTING YES.
 - d. JOHN McDOWELL, REQUESTED THAT THE COUNTY WIDE BURN BAN BE EXTENDED UNTIL SIGNIFICANT RAINFALL IS RECEIVED.
3. MOTIONED BY BOBBY SMITH, SECONDED BY R.R. "DICK" HUBERT TO TABLE ITEM #3 "APPROVAL OF MINUTES OF MEETING, APRIL 8th AND APRIL 17th."
 ALL VOTING YES.
12. MS. HARLEYENE CLAMON, OF THE HISTORICAL SOCIETY, ASKED THE COURT TO REJECT ALL BIDS FOR #96-06 "SALE OF MISTROT BUILDING", AND TO APPROVE LISTING WITH A REAL ESTATE AGENT, TO SELL THE BUILDING. MOTIONED BY BOBBY SMITH, SECONDED BY R.R. "DICK" HUBERT TO APPROVE THE REQUEST.
 ALL VOTING YES.

- 10 MOTIONED BY BOBBY SMITH, SECONDED BY B.E."SLIM" SPEIGHTS TO APPROVE THE REQUESTED BUDGET AMENDMENTS (4), PER KAREN RUMMERT, POLK COUNTY AUDITOR
ALL VOTING YES. (SEE ATTACHED)
- 11 MOTIONED BY BOBBY SMITH, SECONDED BY R R."DICK" HUBERT TO RECEIVE COUNTY TREASURER'S 2nd QUARTERLY REPORT.
ALL VOTING YES.
- 13 MOTIONED BY B E."SLIM" SPEIGHTS, SECONDED BY BOBBY SMITH TO APPROVE OFFER TO PURCHASE ABANDONED TRAILER, FOR \$25.00, LOCATED ON COUNTY OWNED PROPERTY IN PUTNAM'S LANDING SUBD.
ALL VOTING YES.
- 14 MOTIONED BY BOBBY SMITH, SECONDED BY R R "DICK" HUBERT TO APPROVE PAYMENT OF THE BILLS BY SCHEDULE, PLUS ADDENDUM
ALL VOTING YES.

DATE:	AMOUNT:	CHECK NUMBERS
4-8-96	21,677.04	115158 - 115251
4-9-96	124,926.01	115252 - 115254
4-10-96	10,720 33	115255 - 115303
4-12-96	4,288.20	115304 - 115314
4-16-96	74 04	115315 - 115316
4-17-96	150,398.32	115317 - 115463
4-19-96	175,116 55	115464 - 115506
4-19-96	101.24	Jackie's Serv.Sta.
4-22-96	71,526.04	To appear on future schedule

- 15. MOTIONED BY BOBBY SMITH, SECONDED BY B.E."SLIM" SPEIGHTS TO APPROVE PERSONNEL ACTION FORMS.
ALL VOTING YES.
- 16. MOTIONED BY JAMES J."BUDDY" PURVIS, SECONDED BY BOBBY SMITH TO TABLE ITEM#16 "DESIGNATE PCT#3 SURPLUS EQUIPMENT & APPROVE ADVERTISING FOR BIDS TO SELL SAID EQUIPMENT".
ALL VOTING YES.
- 17. MOTIONED BY BOBBY SMITH, SECONDED BY JAMES J."BUDDY" PURVIS, TO APPROVE AGREEMENT WITH LAIRSON, STEPHENS & REIMER, P.C. TO PROVIDE CONSULTING SERVICES - POLK COUNTY LANDFILL. FEES OF \$8500.00 AND NOT TO EXCEED \$12,500.00.
ALL VOTING YES.

18. MOTIONED BY R.R. "DICK" HUBERT, SECONDED BY B.E. "SLIM" SPEIGHTS
TO ADJOURN COURT THIS 22nd DAY OF APRIL, 1996 AT 10:56 AM.
ALL VOTING YES.


JOHN P. THOMPSON, COUNTY JUDGE

ATTEST:


BARBARA MIDDLETON, COUNTY CLERK

42/1



BILLY R NELSON, Sheriff
1733 N Washington
Livingston Texas 77351
(409) 327 6810

LEWIS MILNER
Chief Deputy

SHERLENE BROWN
Adm Assistant

APRIL 22, 1996

POPULATION IN THE POLK COUNTY JAIL AS OF 4-22-96	64
EXPENSE OF ONE MEAL AT THE JAIL	.97
INMATES SENT TO TDC THIS MONTH	4
INMATES TO BE SENT LATER THIS MONTH	1

WHEREAS, county government is the oldest form of local government in the United States, and

WHEREAS, county government in Texas has been a major provider of services to Texas citizens since the early days of the Republic, and, today, all 254 Texas counties supply dozens of services to their citizens, and


WHEREAS, counties are on the front line of addressing many of the nation's most critical issues including environmental protection, indigent health care, special assistance for the elderly, job training, and public safety, and

WHEREAS, the mission of Texas county government is to meet the needs of all our citizens without placing an undue hardship on local taxpayers


NOW, THEREFORE, BE IT RESOLVED, that the Commissioners' Court of Polk County of the State of Texas, hereby proclaims April 21-27, County Government Week, and encourages all its citizens to become more aware of the history and involved in the future of Polk County



Judge John Thompson




B E Speights
Commissioner, Pct 1



Bobby Smith
Commissioner, Pct 2



James J Purvis
Commissioner, Pct 3



Dick Hubert
Commissioner, Pct 4



4/22/96
Date



RESOLUTION
OF THE POLK COUNTY COMMISSIONERS COURT
Supporting the Texas Adopt-A-Beach Program

WHEREAS, The beaches, shores and waters of the Texas Gulf Coast sustain an abundance of valuable fish and wildlife and offer recreational, aesthetic and economic benefits to all Texans and attract many visitors to our state, and,

WHEREAS, All Texas Rivers empty into the Gulf of Mexico, and trash and other kinds of pollution travels down rivers and ends up in the Gulf of Mexico and on Texas Beaches, and,

WHEREAS, The beaches of Texas are a state treasure to be protected and enjoyed by all Texans, from the West Texas plains to the East Texas forests, and,

WHEREAS, Waterborne debris and beach litter injure and kill countless marine animals and coastal birds, threaten the health and safety of beach users and boaters, and work to the detriment of the coastal tourist industry which produces over \$7 billion each year from tourism and recreation, and

WHEREAS, Ten years ago 2,800 volunteers traveled to rain-soaked Texas beaches on a stormy Saturday morning to participate in a beach cleanup in which they collected 124 tons of trash, and

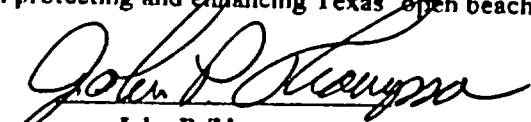
WHEREAS, In response to the need demonstrated by that first cleanup, Texas Land Commissioner Garry Mauro began the Texas Adopt-A-Beach Program that has brought international attention to the problem of ocean dumping and served as a model for similar programs in 40 other U S states and territories and 70 other countries, and

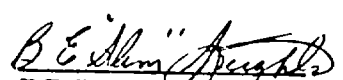
WHEREAS, The data collected on the types of trash found during these semi-annual cleanups demonstrated that much of the trash on Texas beaches was from offshore sources such as shipping, offshore oil and seismic operations and commercial and recreational fishing, and

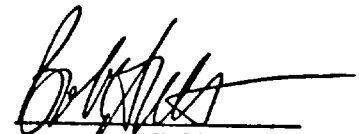
WHEREAS, That information was used to persuade the U S Senate to ratify the International Maritime Organization's (IMO) MARPOL Annex V Treaty banning the dumping of plastics in the oceans of the world and later used to convince the IMO to grant the Gulf 'special area' designation which declares the Gulf of Mexico off limits to dumping of any kind other than finely ground food scraps and

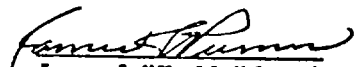
WHEREAS, The continuing success of the Texas Adopt-A-Beach Program is made possible through the support of thousands of volunteers from all over Texas who are the backbone of the program, now, therefore, be it

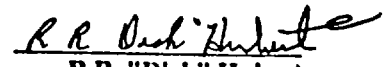
RESOLVED, That Polk County does hereby congratulate the Texas Adopt-A-Beach Program on its 10th Anniversary and expresses its appreciation for its work in protecting and enhancing Texas' open beaches for all Texans


John P. Thompson
County Judge, Polk County, Texas


B E "Slim" Speights
Commissioner, Precinct 1


Bobby Smith
Commissioner, Precinct 2


James J "Buddy" Purvis
Commissioner, Precinct 3


R R "Dick" Hubert
Commissioner, Precinct 4

Attest,

Barbara Middleton, County Clerk

4/22/96
Date

RESOLUTION
of the
POLK COUNTY COMMISSIONERS COURT

Recognizing the Service of
Betty Mavis Thomas

WHEREAS Betty Mavis Thomas began her service to Polk County in April 1978 and has served continuously for over eighteen years and

WHEREAS throughout her employment Mavis Thomas has provided to Polk County the benefit of her qualified dependable and loyal service, and

WHEREAS in her position with the Aging Services Department Mavis Thomas has faithfully administered her duties providing assistance to the Citizens of Polk County and has given special care to those individuals participating in Polk County's Senior programs, and

WHEREAS This Commissioners Court wishes to recognize the exemplary service and worthwhile contribution made by this individual,

NOW THEREFORE BE IT RESOLVED

that this Resolution be entered into the official record of the Court hereby recognizing the quality of public service provided by Betty Mavis Thomas throughout her employment and hereby offering the sincere appreciation of this Commissioners Court

SIGNED AND ENTERED, this the 22nd day of April 1996

John P. Thompson County Judge

B E "Slim" Speights Comm Pct 1



Bobby Smith Comm Pct 2

Attest

James J "Buddy" Purvis Comm Pct 3

Barbara Middleton County Clerk

R R "Dick" Hubert Comm Pct 4

RESOLUTION
of the
POLK COUNTY COMMISSIONERS COURT

Recognizing the Service of
Mack Melton Gibson

WHEREAS Mack Melton Gibson began his service to Polk County in March 1979, and

WHEREAS throughout his seventeen years of employment Mack Gibson has offered loyal and qualified service working to provide safe roads and thereby dependable transportation to the people of Polk County, and

WHEREAS in his position with the Road & Bridge Department Mack Gibson has faithfully administered his duties providing assistance to this community through his diligence and dedication and

WHEREAS This Commissioners Court wishes to recognize the exemplary service and notable contribution made by this individual to Polk County

NOW THEREFORE BE IT RESOLVED

that this Resolution be entered into the official record of the Court hereby recognizing the quality of public service provided by Mack Melton Gibson throughout his employment and hereby offering the sincere appreciation and gratitude of this Commissioners Court

SIGNED AND ENTERED this 22nd day of April 1996

John P. Thompson County Judge

B E 'Slim' Speights Comm Pct 1



Bobby Smith Comm Pct 2

Attest

James J 'Buddy' Purvis Comm Pct 3

Barbara Middleton County Clerk

R R 'Dick' Hubert Comm Pct 4

CONTRACT FOR THE COLLECTION OF DELINQUENT TAXES

THE STATE OF TEXAS

COUNTY OF POLK

THIS CONTRACT is made and entered into by and between **POLK COUNTY** on behalf of the **POLK COUNTY** and on behalf of the collector of taxes for its taxing authorities and all authorities for whom it collects delinquent taxes, acting herein by and through its governing body, and **HEARD, GOGGAN, BLAIR & WILLIAMS**, Attorneys at Law

I

POLK COUNTY agrees to employ and does hereby employ **HEARD, GOGGAN, BLAIR & WILLIAMS** to enforce by suit or otherwise the collection of all delinquent taxes penalty and interest, on behalf of **POLK COUNTY** and on behalf of the collector of taxes for its taxing authorities and all authorities for whom it collects delinquent taxes, with **POLK COUNTY**, owing to **POLK COUNTY** and the units for which **POLK COUNTY** collects, provided current year taxes falling delinquent within the period of this contract shall become subject to its terms on the first day of July of the year in which the same shall become delinquent except that suits resolved before the first day of July must include current year delinquent taxes, which are also subject to the terms of this contract

1

II

HEARD, GOGGAN, BLAIR & WILLIAMS is to call to the attention of the collector or other officials any errors, double assessments, or other discrepancies coming under their observation during the progress of the work, and is to intervene on behalf of **POLK COUNTY** in all suits for taxes hereafter filed by any taxing unit on property located within its geographical limits

III

POLK COUNTY agrees to furnish delinquent tax statements to **HEARD, GOGGAN, BLAIR & WILLIAMS** on all property within the taxing jurisdiction **HEARD, GOGGAN, BLAIR & WILLIAMS** will furnish forms for said statements on request and will assume responsibility for having penalty and interest computed on statements before such statements are mailed to property owners

IV

HEARD, GOGGAN, BLAIR & WILLIAMS agrees to file suit on and reduce to Judgment and sale any property located within **POLK COUNTY** against which a tax lien would prevail provided, **POLK COUNTY** will furnish the necessary data and information as to the name, identity, and location of the necessary parties, and legal description of the property to be sold **HEARD, GOGGAN, BLAIR & WILLIAMS** agrees to sue for recovery of the costs as court costs as provided by Texas Property Tax Code Section 33 48 (Vernon 1992)

V

HEARD, GOGGAN, BLAIR & WILLIAMS agrees to make progress reports to **POLK**

COUNTY on request and to advise POLK COUNTY of all cases where investigation reveals taxpayers to be financially unable to pay their delinquent taxes

VI

POLK COUNTY agrees to pay to HEARD, GOGGAN, BLAIR & WILLIAMS as compensation for services required hereunder Fifteen Percent (15%) of the amount collected of all delinquent taxes penalty and interest of the years covered by this contract, actually collected and paid to the collector of taxes during the term of this contract as and when collected All compensation above provided for shall become the property of HEARD, GOGGAN, BLAIR & WILLIAMS at the time payment of taxes, penalty and interest is made to the collector The collector shall pay over said funds monthly by check

VII

This contract is drawn to cover a period of two (2) years beginning May 1, 1996 and ending April 30 1998 POLK COUNTY shall have the option exercisable at any time that this contract is in force to renew and extend this contract on its identical terms for one (1) additional two (2) year increment commencing on April 30, 1998 On termination of this contract HEARD, GOGGAN, BLAIR & WILLIAMS shall have an additional six (6) months after termination to reduce to judgment all suits filed prior to the date last mentioned, and provided further that HEARD, GOGGAN, BLAIR & WILLIAMS shall handle to conclusion all suits in which trial court judgments are obtained during the period of this contract and which are appealed by any party In addition, after termination HEARD, GOGGAN, BLAIR & WILLIAMS shall receive the 15% collection fee on all taxes collected with are included in a judgment initiated within the Contract period, regardless of date of collection In consideration

of the terms and compensation herein stated, **HEARD, GOGGAN, BLAIR & WILLIAMS** hereby accepts said employment and undertakes the performance of this contract as above written **POLK COUNTY** shall have the right to sooner terminate this contract for cause giving thirty (30) days' written notice of such intention, with a statement of the cause or reasons for such termination, after giving **HEARD, GOGGAN, BLAIR & WILLIAMS** a reasonable opportunity of explaining or rectifying of explaining or rectifying the same In case of such termination, **HEARD, GOGGAN, BLAIR & WILLIAMS** shall be entitled to receive and retain all compensation due up to the date of said termination


VIII


This contract is executed on behalf of **POLK COUNTY** by the presiding officer of its governing body who is authorized to execute this instrument by order heretofore passed and duly recorded in its minutes

WITNESS the signatures of all parties hereto in triplicate originals this 30th day of April, AD 1996, **POLK COUNTY, TEXAS**

POLK COUNTY

HEARD, GOGGAN, BLAIR & WILLIAMS

By 
John P. Thompson
County Judge

By 
Stephen T. Meeks
Regional Partner



LAIRSON • STEPHENS • REIMER PC

Trusted Business Advisors Since 1970

March 19 1996

Honorable Judge and Members
of Commissioners Court of Polk County Texas
Livingston Texas

At the conclusion of every audit, we issue a management letter to the governing body. We utilize this letter to formally communicate to the entity concerns that we have noted during the audit and opportunities for operational improvements. As the governing body for Polk County (the County) we suggest that you carefully review this letter and obtain a written response and action plan (if appropriate) from County officials or management, for each item listed. You should satisfy yourself that our recommendation is appropriate and that managements and/or County officials' responses are adequate and their action plan is acceptable.

In planning and performing our audit of the general purpose financial statements of Polk County Texas for the nine months ended September 30 1995 we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure. However, we noted certain matters involving the internal control structure and its operation that we consider to be *reportable conditions* under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the County's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements.

A *material weakness* is a reportable condition in which the design or operation of one or more of the internal control structure elements do not reduce to a relatively low level, the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

During the course of the audit we have also noted other matters that we considered to be deserving of your attention, classified as other matters. This classification includes matters not directly related to the internal control structure including compliance with laws and regulations, matters of efficiency, management of risk, etc.

Although we have made an attempt to research all items noted during the audit, the source of problems, or the extent of the problems, may not have been fully determined. However, the information should be sufficient for the County Judge and Commissioners to determine if additional procedures are considered necessary.

Certified Public Accountants

5 Post Oak Park Suite 250

Houston Texas 77027-4413

Tel: (713) 629-6100 Fax: (713) 629-6104

COPY

VOL 42 PAGE 250
 Honorable Judge and Members
 of Commissioners Court of Polk County, Texas
 March 19, 1996
 Page 2 of 17

Our findings are classified as follows

Findings	Classification of Findings			Official or Department
	Reportable Condition		Other matters	
	Material Weakness	Other		
1 Bids and change orders			X	PCT-3, PCT-2, CA
2 Expenditures in excess of appropriations			X	CA
3 Purchase order system			X	PCT-A CA
4 Internal audit and other compliance duties	X			CA
5 Waste Management s internal controls	X			WM CA
6 Landfill post closure care costs			X	WM,CJ CA CT
7 Reconciliation of hot check account		X	X	DA,CA
8 Notice of effective tax rate			X	TA,CJ
9 Property tax reports		X		TA
10 Tax assessment and collection contract			X	TA
11 School funds receipts		X		CT CA
12 Activity of expendable trust funds		X		DC,DA,S CA
13 Computer system security	X			DP CA,CT
14 Earnings of registry funds			X	CC,DC
15 Payroll penalties and interest		X	X	CT
16 Debt service fund balance			X	CJ
17 Unallocated expenses			X	CJ CA
18 Fixed asset records	X			CA CJ
19 Enterprise fund			X	CA

NOTE: This report is intended for the information and use of the County Judge, Members of Commissioners Court, County officials and management of Polk County Texas and should not be used for any other purpose.

Honorable Judge and Members
of Commissioners Court of Polk County, Texas
March 19, 1996
Page 3 of 17

Findings	Classification of Findings			Official or Department
	Reportable Condition		Other matters	
	Material Weakness	Other		
20 Processing payroll for other entities			X	CJ
21 Accounting for financed equipment		X		CT CA
22 Refinancing debt			X	CT CJ

To assist County officials and department heads in the identification of findings noted that may pertain to their area or that may require their assistance to resolve we have provided an abbreviation of the County official's office or department which corresponds to the chart below. The entire finding and recommendation should be read in its entirety to understand the nature of the finding and the possible degree of responsibility associated with the officials noted. In many cases more than one official or department may be noted. The finding may have resulted from a simple break down in communications between officials of departments. Hopefully each official will understand the constructive nature in which this letter is intended and will work with everyone to bring about positive change.

Area	Abbreviation
County Judge (including matters related to the Budget Officer and Commissioners Court)	CJ
Commissioner(s) (A=all or precinct number)	C
County Auditor	CA
County Treasurer	CT
Tax Assessor	TA
County Clerk	CC
District Clerk	DC
District Attorney	DA
Data Processing	DP
Sheriff	S
Waste Management	WM

NOTE: This report is intended for the information and use of the County Judge, Members of Commissioners Court, County officials and management of Polk County, Texas and should not be used for any other purpose.

Honorable Judge and Members
of Commissioners Court of Polk County, Texas
March 19, 1996
Page 4 of 17

1 BIDS AND CHANGE ORDERS

Finding

We noted that in at least one instance the County appears to have violated state bid laws. The County incurred expenses of \$15,735 for repairs to Rock Island Road which exceed the \$15,000 limit over which the County is required to solicit bids in accordance with state statutes. In addition, we noted that in another instance that the County had followed bid requirements but had failed to appropriately have a change order approved by Commissioners Court.

County employees and elected officials purchasing goods and services on behalf of the County are primarily responsible for ensuring that they are aware of and are following the County's policies and state statutes in regards to purchasing.

The County Auditor's office approved both transactions for payment and did not appropriately detect the violations and report them to Commissioners Court.

Recommendation

All disbursements approved for payment should be carefully reviewed by the County Auditor's office to ensure that all county policies and state statutes were followed. Any significant exceptions should be reported to Commissioners Court. The County Auditor should require Commissioners Court approval for payment of transactions where it appears that a material violation of the County's policies or state statutes may have occurred.

The County Auditor should provide all individuals purchasing goods or services on behalf of the County the County's purchasing policies and procedures as well as a summary of applicable purchasing laws.

2. EXPENDITURES IN EXCESS OF APPROPRIATIONS

Finding

For some line items expenditures exceeded the amounts approved by Commissioners Court at the legal level of control. A similar finding was also reported in the prior year management letter. Although significant improvements have been made in this area, there should be no exceptions other than provided by state law for defined emergencies. State law provides significant penalties and sentences for noncompliance with budgetary laws.

Recommendations

The County Auditor should develop adequate procedures to ensure that the County does not overspend budgeted amounts. Vouchers should not be approved for payment by the County Auditor if budgeted funds

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are not available unless there is a declared emergency County officials should anticipate the need for additional funds and request an amendment to the budget in sufficient time to prevent a procurement crisis

3 PURCHASE ORDER SYSTEM

Finding

The purpose of a purchase order system is to ensure that all necessary approvals have been obtained and budget funds are available before a purchase is made The County maintains two different purchase order systems A manual system is utilized by the road and bridge operations A computerized purchase order system is utilized by the remainder of the County The manual system does not appear to be working as effectively as the computerized system

The need for an effective purchase order system appears to outweigh the additional time requirements for maintaining an effective system. However, the County's current purchase order requirements may need to be more flexible in regards to relatively small dollar purchases where the opportunities for budget violations are unlikely

Recommendations

The County should have one purchase order system. If possible, terminals should be provided at each of the road and bridge offices to allow them the ability to prepare purchase orders on line, when budgeted funds are available If remote terminals are not feasible, road and bridge offices should obtain purchase orders using the same procedures that other County offices must follow as prescribed by the County Auditor

The accounting program should be modified to require the County Auditor to override the system if a purchase order exceeds available appropriations The County Auditor should only approve such purchase order when considered an emergency as defined by State procurement guidelines

When adequate funds are not appropriated, a request for a budget adjustment should be made in sufficient time to avoid a procurement crisis. Request for budget adjustments should be presented to the Budget Officer (County Judge) for his review If necessary, the Budget Officer should review the proposed change with the County Auditor If sufficient merit exists for the budget adjustment the Budget Officer should place the requested change on Commissioners Court Agenda for the Court to approve or deny the request.

The County Auditor should develop guidelines for the effective use of blanket purchase orders Blanket purchase orders should be used in accordance with the County Auditor's guidelines and not abused.

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4 INTERNAL AUDIT AND OTHER COMPLIANCE DUTIES

Finding

As noted in the prior year management letter State law requires the County Auditor to examine in detail the reports of the Tax Assessor-Collector, the County Treasurer, and all other officials, and make a report to Commissioners Court. While the County Auditor's office appears to adequately examine the County Treasurer's records, it does not appear that adequate procedures are being performed to examine the reports of the Tax Assessor-Collector and other officials.

Recommendations

The County Auditor should develop a program and schedule to examine the reports of County officials. These reports should be periodically selected at random and supporting records examined as prescribed by state statutes.

It should be noted that the County Auditor's office has performed, on occasion, detailed examinations of various County officials' offices. However, the number of these examinations per year should be increased. In addition, the County Auditor should perform a greater number of examinations of reports in more of a review manner. The County Auditor, District Judges and Commissioners Court should work together to determine the appropriate amount of internal audit coverage to satisfy the requirements of the office and the needs of the County.

5 WASTE MANAGEMENT'S INTERNAL CONTROLS

Finding

Internal controls over fees collected by the Regional Waste Management Center (the Landfill) appear to be inadequate, particularly in light of the amount of cash received. Few effective control procedures are in place which increases the likelihood that money could be misappropriated. Because of the lack of controls, we have not separately identified all of the deficiencies in the internal control structure at the Landfill.

Recommendations

The Department Head of the Regional Waste Management Center should work closely with the County Auditor to develop an adequate internal control structure at the Landfill. The control structure developed should be documented by the Department in the form of a written policies and procedures manual. These policies and procedures should be followed by all Landfill personnel. The County Auditor should periodically verify that the stated policies and procedures are being followed.

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The procedures and control mechanisms listed below are only provided as a guide that the County should possibly consider while developing an internal control structure. The County may be able to develop procedures and control mechanisms that are more cost effective or that would provide a greater level of assurance than those listed below. The procedures and control mechanisms that the County may want to consider are as follows:

Cash registers should be installed at all collection stations. Cash register receipts should be provided for all monies received. Highly visible signs should be posted at all collection stations. These signs should state that receipts are required for all transactions and provide a number to call if a receipt is not issued. The fees for services should also be clearly posted. Monies received at waste collection stations should be picked up at the end of each day.

Commissioners Court may want to consider requesting that Deputies from the Sheriff's Department pick up locked collection boxes while on patrol and deliver them to the Law Enforcement Center or the Treasurer's Office. Utilizing deputies on patrol may be a cost-effective way to deliver collections to a central location. Postage paid envelopes should be provided to collection station attendants and daily receipt book carbons mailed to the County Treasurer's Office.

The County Treasurer should verify that monies received are equal to the cash register receipts received. On a periodic basis the County Auditor should verify that all cash register receipts have been turned in and that all receipts were deposited.

A cash register should also be installed at the landfill office and cash register receipts issued for all monies collected. Signs should be posted at the landfill similar to those at the collection stations. Motion activated video cameras should be installed at the Landfill office to record the license plate and the quantity of materials being brought into the Landfill. On a periodic basis video tapes should be compared to the Landfill's records by someone independent of money handling and accounting duties, such as the Landfill's compliance officer.

6 LANDFILL POST CLOSURE CARE COSTS

Finding

The costs for post closure care of the County's landfill, as discussed in footnote IV C in the County's financial statement is quite significant in relationship to the financial condition of the County. The estimated costs of closing the landfill including post closure monitoring over thirty years is \$ 4,907,000. Based on the estimated capacity utilized to date the County has a \$3,250,000 liability related to current and prior use of the landfill. Although proceeds of the County's last certificates of obligation were to be set aside to fund future closure and post closure costs these monies have not been moved to a separate restricted account.

NOTE: This report is intended for the information and use of the County Judge, Members of Commissioners Court, County officials and management of Polk County Texas and should not be used for any other purpose.

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Recommendation

The Waste Management director in cooperation with Commissioners Court should develop a plan to fund future closure and post closure costs for the landfill.

A separate restricted account should be authorized by Commissioners Court for the accumulation of monies for closure and post closure costs. Monies remaining from the last certificate of obligation should be deposited into this fund. In accordance with funding plan prepared, monthly deposits of the net earnings of the Waste Management fund, and to the extent needed tax revenues, should be deposited into the restricted cash account.

7 RECONCILIATION OF HOT CHECK ACCOUNT

Finding

In the prior year management letter we noted that cash accounts held by the District Attorney had not been submitted to the County Auditor. In the District Attorney's response to Commissioners Court he indicated that he would provide to the County Auditor's office reconciled bank statements for 1995 and provide future monthly reconciled bank statements. This has not been done.

The bank account utilized by the District Attorney to deposit payments to his office for restitution and fees related to hot checks has not been reconciled since July 1994. In addition a monthly summary of receipts and disbursements has not been prepared since this date. It appears that this monthly report is required to be filed by Article 1617 & 1620 of the Revised Civil Statutes of the State of Texas.

Recommendation

All bank accounts should be reconciled in a timely manner. Bank statements for prior periods should be reconciled at once and examined by the County Auditor. If allowed by state statutes, the District Attorney should consider turning over the treasury duties of the hot check account to the County Treasurer. All reports required by state statutes should be prepared and filed in a timely manner.

8 NOTICE OF EFFECTIVE TAX RATE

Finding

The Notice of Effective Tax Rate - 1994 Property Tax Rates in Polk County, published in the Polk County Enterprise September 8, 1994 incorrectly reported the debt service payments to be paid by property taxes. The wrong year's debt payments were listed overstating the taxes needed for debt service. The debt service payments for the 1995 calendar year should have been listed, which were substantially less than the 1994 debt service requirements. In addition, debt payments planned to be made by other sources were not listed, which would have also reduced the taxes needed to service debt.

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These errors appear to have simply resulted from a misunderstanding between the Tax Assessor and County Auditor. The Tax Assessor requested, in writing, information for calculating the 1994 tax rate. The County Auditor provided debt payments for the 1994 budget year and labeled the information as "Total Debt Requirements for 1994". The County Auditor should have provided debt service information for the 1995 budget year for which the 1994 taxes were to be levied. It appears that the information needed by the Tax Assessor may have been more appropriately obtained from the Budget Officer since data related to operating transfers and use of fund balance was also needed.

The roll back rate was also incorrectly calculated as a result of the errors identified above. The roll back rate would have been lower than the effective tax rate had the correct debt information been used. Consequently, the County would have been required to publish notices and hold hearings to exceed the rollback rate. The County adopted a tax rate that exceeded the actual roll back rate without publishing notices or hold hearings. However, at the time the rates were adopted the County was unaware of these errors and did not believe they were required to perform these additional procedures.

Recommendations

In the future, when preparing the Notice of Effective Tax Rate, the Tax Assessor-Collector should obtain the debt to be paid from property taxes from the County's Budget Officer. During the budget process the Budget Officer should review the Tax Assessor-Collector's Notice of Effective Tax Rate to determine the nature of any differences in the proposed debt service tax rates.

9 PROPERTY TAX REPORTS

Finding

The Computer generated cash collection report which reconciles the beginning and ending taxes receivable for each tax year does not agree to the County's listing of property taxes receivable. At year end the difference in these reports was approximately \$16,000. The Tax Department contends that the collection report is out of balance because of tax refunds.

Recommendation

All reports should be reconciled on a monthly basis. Any differences should be investigated to determine the cause of the error. The cause of the problems should then be corrected, i.e., changing procedures or modifying computer programs if possible. If differences cannot be resolved by making systemic changes then detailed reconciliations should be performed each month to ensure that the nature of the differences in system reports are identified.

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10 TAX ASSESSMENT AND COLLECTION CONTRACT

Findings

We noted where the County had not complied with certain provisions of its contract for the assessment and collection of ad valorem taxes with the Livingston Independent School District. The contract currently in effect was entered into in 1987 and has not been revised since that date.

The contract specified that the County would develop and maintain written policies and procedures of its operations. The tax department does not have written policies and procedures.

The contract also specified that a taxpayer shall be given the option to pay the School District's taxes separate from other taxing units. The Tax Collector's policy is to apply all tax payments proportionally among taxing entities regardless of the taxpayer's wishes. It should be noted that the computer system being used by the tax department does not currently allow the Tax Collector the option to apply payments to a specific entity.

Recommendations

The Tax Collector's Office should maintain written policies and procedures. The contract with the School District should be modified to exclude the option to allocate taxes or the policies and computer system of the Tax Collector's Office should be modified.

11 SCHOOL FUNDS RECEIPTS

Finding

It does not appear that the County is correctly utilizing the Permanent and Available School funds. The non-expendable principal of the Permanent School Fund should increase only by the amount of royalty income received. All other rental income and interest earnings should be accrued directly to the Available School Fund. Proper utilization of these funds was discussed during the prior audit with the County Treasurer and County Auditor but it does not appear those accounting procedures were changed. At year end September 30, 1995, the Permanent School Fund owed the Available School Fund approximately \$17,000 which should be repaid.

Recommendation

The County Treasurer should receipt all non-royalty rental income and interest earnings of the Permanent School Fund directly to the Available School Fund. The County Auditor should verify that revenue received is appropriately posted.

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12 ACTIVITY OF EXPENDABLE TRUST FUNDS

Finding

Several County officials receive money directly from the State whereas the use of the monies is restricted within the discretion of the County officials. Officials receiving designated funds to offset the cost of their offices are the District Clerk, District Attorney and Sheriff. The County Auditor has implemented new procedures for ensuring that the balance of the bank accounts maintained by each of these offices is recorded on the County's books. Procedures have not been implemented to record the activity (receipts and disbursements) for each of these accounts or to examine the transactions for proper utilization.

Recommendation

The County Auditor should post receipts and disbursements of these separate bank accounts to the County's general ledger. In addition, the County Auditor should obtain sufficient documentation to determine if the funds disbursed were utilized for their intended purpose. Since these bank accounts are decentralized and outside of the County's normal internal control structure, the County Auditor should examine these accounts on a more frequent basis and place additional scrutiny on transactions.

County officials holding separate accounts should provide the County Auditor complete support for all transactions to ensure that public funds are utilized for their intended purpose. County officials should consider turning over the treasury duties associated with these bank accounts to the County Treasurer.

13 COMPUTER SYSTEM SECURITY

Finding

The County does not appear to be using the security features within the County's various program packages offered by NetData to prevent unauthorized entry in those packages. It did not appear that adequate classes of users or individuals had been established within the NetData programs, including the County's financial package. In addition, all classes of users and individuals were assigned the highest security level. The highest security level gives the users all privileges within that package, including the ability to edit or delete data.

Recommendations

The County Treasurer and County Auditor should ensure that adequate computer security procedures are in place. The department head of the Data Processing Center should meet with the head of each of the departments using the NetData software, including the County Treasurer and County Auditor and discuss the various security levels offered by NetData. Based on this discussion, accounts should be established for all users and security levels assigned to each user. Unique passwords should be assigned to each account and changed at least semiannually.

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14 EARNINGS OF REGISTRY FUNDS

Finding

Three of the bank accounts used by the County to invest registry trust funds on behalf of beneficiaries were non-interest bearing. It would appear that the County has a fiduciary duty to invest funds held for the benefit of another party in a manner similar to which the County's funds are invested. Two of the non-interest bearing accounts were in the custody of the County Clerk and the other non-interest bearing account was utilized by the District Clerk as the main operating trust fund.

Recommendation

If allowed by the respective courts and state law new interest-bearing accounts should be opened and funds transferred

15 PAYROLL PENALTIES AND INTEREST

Finding

The County has not resolved some of its disputes with the IRS regarding penalties and interest noted in our prior year letter to the County. In the County Treasurer's response to our management letter she indicated that corrective action had been taken. In addition, it does not appear that notices received by the County Treasurer were sent, as recommended in the prior year management letter, to the County Judge and County Auditor.

Recommendations

Greater care should be taken when preparing payroll tax returns and making payroll tax deposits. This function should be carefully administered, employees properly supervised and all their work reviewed. Notices from the IRS should be addressed immediately. Copies of notices received from the IRS should be provided to the County Auditor and County Judge. The County Auditor should follow up on all notices received to ensure that they have been properly addressed and the matter resolved. All correspondence with the IRS should be sent certified mail, return receipt requested, to provide evidence of the County's actions to resolve the issue.

Penalties and interest that are attributed to the County Treasurer should be charged to her office and approved by Commissioners Court by a budget amendment.

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16 DEBT SERVICE FUND BALANCE

Finding

Over the years the debt service fund has accumulated a deficit fund balance when utilizing generally accepted accounting principles of \$184,348. The deficit fund balance is largely the result of the County's prior year financial statements being prepared using the cash basis of accounting but may also be the result of errors in the levy and allocation of tax revenues and unbudgeted expenditures.

At year end the General Fund had temporarily loaned, reported as a due from other fund, \$146,716, to the Debt Service Fund to provide sufficient cash to meet the County's debt obligations.

Recommendation

Commissioners Court should forgive the General Fund's loan to the Debt Service Fund which would effectively transfer much needed funds to the Debt Service Fund and help re-establish reserves. In addition, all unexpended surpluses from prior year debt issues should be transferred from capital project funds to the Debt Service Fund. At a minimum the fund should be brought to a positive balance over the next year.

The County should work toward building a reserve equal to 25% of the next year's debt service. For example, Polk County's 1996 debt service is approximately \$1,500,000, therefore the County should work toward building a reserve of approximately \$375,000. While this goal cannot be accomplished in one year, the County should work toward increasing the reserve by \$75,000 over the next five years.

17 UNALLOCATED/ GENERAL OPERATING EXPENSES

Finding

Approximately 17% of the County's budget is not allocated to a specific department. Expenses not charged to a specific department include workers' compensation, postage, telephone and automobile insurance, etc. Many of the expenditures could be relatively easily budgeted and charged to the various County departments. Allocating these costs to control centers would most likely help the County reduce total costs by holding departments accountable for controlling costs.

Recommendation

The County Auditor should work with the Budget Officer to identify and project expenses that can be allocated to the various County departments. New account line items should be created in each of the departments for these expenditures and budgets adopted or amended for the reclassification of expenditures.

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18 FIXED ASSET RECORDS

Findings

As noted in the prior year management letter the County has not capitalized the cost of property, plant and equipment in a general fixed asset account group as required by generally accepted accounting principles. In addition, the County does not have a complete listing of property, plant and equipment, i.e., fixed assets. Without a listing of all County-owned fixed assets the County does not have a place to start from, to determine the amounts that should be reported in the County's financial statements. Consequently, this year, as in the past, the County's independent auditors have issued a qualified audit opinion for the omission of this account group from the financial statements.

The County is aware of the need for a fixed asset register and fixed asset control system. The County Auditor has completed preliminary procedures to correct these deficiencies by obtaining necessary equipment and software. It is the County's goal to construct the fixed asset records by September 30, 1996 so that the annual report may be submitted to the GFOA for the Certificate of Achievement for Excellence in Financial Reporting. However, only six months remain to complete this monumental project in addition to fulfilling other day to day duties.

Recommendations

The County Auditor should prepare a detailed work plan and make monthly reports to Commissioners Court regarding progress on this project. Commissioners Court and the County Auditor should consider employing temporary help during the summer, such as college students, to assist in tagging assets, gathering information, data entry and research. This assistance would help to ensure that the project is completed in a timely manner and that all other duties of the County Auditor's office are fulfilled.

19 ENTERPRISE FUND

Background

The County is currently accounting for its Waste Management Fund as a special revenue fund type. However, it appears to be the goal of the County to account for this fund as an enterprise fund type. Enterprise funds are used to account for operations that are financed and operated in a manner similar to a private business enterprise where the intent of the governing body is for the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis, be financed or recovered primarily through user charges.

Finding

Detailed records of assets are not currently available for the Waste Management Fund. Consequently, depreciation schedules for these fixed assets are also not available.

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Recommendation

In conjunction with the County Auditor's construction of fixed asset records the County Auditor should also develop a depreciation schedule for Waste Management.

20 PROCESSING PAYROLL FOR OTHER ENTITIES

Finding

The payroll for employees of the 258th Judicial Adult Probation and Juvenile Probation Departments are paid as if they are County employees despite being a separate legal entity. Paychecks are drawn on the County's payroll account and included on the County's payroll tax returns. Consequently, by handling the payroll in this fashion there is not a clear distinction between the employees of the 258th District and Polk County for liability purposes. It appears that processing the payroll in this manner exposes the County to additional risk that should otherwise be borne by the entire District, including Trinity and San Jacinto counties.

Recommendations

The County should consider entering into a contract with the District for providing payroll services and remedies for loss incurred by the County as a result of providing these services.

21 ACCOUNTING FOR FINANCED EQUIPMENT

Background

The County has financed various computer equipment and supporting software from IBM. In addition, the County has acquired maintenance agreements to cover these purchases. The County's purchases have been spread over a number of months and new purchases added onto previous financing agreements or new agreements created.

Finding

It does not appear that the County has adequate control over purchases financed by IBM. The County does not have a summary schedule for each transaction reconciling purchases to monthly principal and interest payments and monthly maintenance payments.

We requested IBM confirm the total amount owed by the County to IBM and payments received by IBM for the year. We were provided by IBM a stack of documents approximately one inch thick, containing various credit forms, payment schedules and other undeterminable types of documents. Based on this information, it was not readily possible to determine what the proper balances should be.

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Currently the County Judge's office is maintaining the County's principle listing of fixed rate debt obligations, including certificates of obligations, time warrants, notes payable and capital leases. Maintenance of debt records by the County Judge's office appears to have been necessitated by the need for timely and accurate information that could not be obtained from other offices. Statutory responsibility for the maintenance of these records rests with the County Treasurer and County Auditor. The County Treasurer is responsible for maintaining a listing of all debt owed by the County. Verification of payment of these debts rest with the County Auditor. It appears the County Treasurer and County Auditor have inappropriately come to rely on the County Judge's office to provide them debt information.

Recommendation

The County Auditor and County Treasurer should obtain or prepare reconciliations of equipment, software and maintenance purchased to monthly payments. In addition, amortization schedules should be maintained to keep track of the debt outstanding and future cash requirements.

The County Treasurer should assume her statutory prescribed duties of maintaining the debt records of the County with the assistance of the County Auditor.

22 REFINANCING DEBT

Findings

As noted in prior year management letters the interest rates being paid by the County on some of its notes and time warrants appear to be much higher than current market rates. None of this debt has been refinanced at lower market rates despite the potential for significant savings. The County Treasurer indicated in her response to our prior year management letter that the County cannot refinance time warrants. We are not aware of any legal limitations that would ultimately prevent the County from refinancing its present time warrants or notes payable by some means.

Recommendations

The County Judge should pursue a course of action to refinance the higher debt obligations of the County if the County Treasurer is unable to obtain debt for the County at favorable interest rates.

CONCLUDING COMMENT

As noted in the comments above it appears that in many instances statutorially prescribed duties were not performed in addition to other laws being routinely ignored. Because of the extent to which a county must rely upon various laws to operate the County should pursue appropriate legal actions when violations have occurred and County officials have not taken appropriate action to correct violations or safeguard against future violations.

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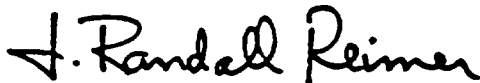
Significant changes have been made during the year to address problems identified during the previous audit as well as other deficiencies in the County's financial and accounting system. The County Auditor's office implemented a new general ledger system at the beginning of the period in cooperation with other County officials and departments. In conjunction with the new accounting system the County Auditor has also attempted to implement many new control procedures. We applaud the County Auditor and other County officials' efforts during the past year as well as the direction provided by the County Judge and Commissioners Court.

As evidenced by the findings above many deficiencies still exist and much work is still needed to remedy these problems. By design the County Auditor is the County's primary control mechanism and in many instances is responsible for correcting or identifying problems within the County in addition to performing the day to day duties of her office. While the accomplishments have been great there is still much work to be performed to bring the County to the appropriate level of accountability to the general public.

We wish to thank all of the County officials for the cooperation and assistance afforded us in the performance of our audit. We appreciate the opportunity to be of service to the County. Please feel free to contact us at your convenience to discuss this report or any other concerns you may have. We would be pleased to discuss these comments in further detail with you and, if desired, to assist you in implementing any of the recommendations.

This report is intended solely for the information and use of the County Judge, Commissioners Court, County officials and management of the Polk County, Texas and should not be used for any other purpose.

Very truly yours,



J. Randall Reimer, C.P.A.
Partner

NOTE: This report is intended for the information and use of the County Judge, Members of Commissioners Court, County officials and management of Polk County, Texas and should not be used for any other purpose.



ORDER

OF THE POLK COUNTY COMMISSIONERS COURT

Abandoning a 6 mile of Lilly Island Loop, said portion being located within property owned by Champion International in Precinct #3 of polk County, Texas

WHEREAS, the subject 6 mile portion of Lilly Island Loop is located within property owned by Champion International in Precinct #3 of Polk County, Texas, and


WHEREAS, Champion International wished to construct certain buildings and equipment on the subject property and has agreed to replace said roadway with a newly constructed asphalt road, and

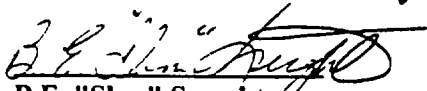
WHEREAS, the owner of all property adjoining said portion of roadway has requested that the subject portion of roadway be abandoned, thereby clearing the deed records of any county ownership reference and

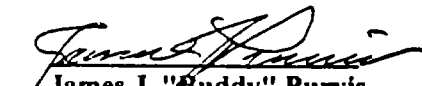
WHEREAS, upon meeting in a regularly called session for which proper notice has been posted and having published the required legal notice of intent to abandon said portion of roadway, this Court finds such abandonment of the subject roadway to be in the best interest of the property owner and the public


THEREFORE, WE, the undersigned, being the membership of the Commissioners Court of Polk County, do hereby abandon the 6 mile portion of Lilly Island Loop located in Precinct #3 of Polk County, Texas, with the understanding that Champion International shall construct a hard surfaced road as indicated in the plat attached hereto as Exhibit "A"

ORDERED on this, the 22nd day of April, 1996


John P. Thompson
County Judge, Polk County, Texas


B E "Slim" Speights
Commissioner, Precinct 1


James J "Buddy" Purvis
Commissioner, Precinct 3


Bobby Smith
Commissioner, Precinct 2


R.R. "Dick" Hubert
Commissioner, Precinct 4

Attest,

Barbara Middleton, County Clerk

A MANAGED PRESCRIPTION DRUG PROGRAM AGREEMENT
MANAGED BY SCRIPT CARE INC FOR
POLK COUNTY INDIGENT HEALTH CARE

THIS AGREEMENT made the 22 day of April 1996 by and between Script Care Inc., a third party administrator with offices located at 87 IH 10 North Suite 100 Beaumont, Texas 77707 (SCI) and Polk County Indigent Health Care with offices located at P.O. Box 1257 (Subscriber) Livingston, TX 77351

WITNESSETH

WHEREAS Subscriber desires to provide a prescription drug benefit program (hereinafter referred to as the Program) for certain of its duly qualified and enrolled employees and dependents (Participants) and

WHEREAS SCI desires to provide contract administration and management of the Program for Subscriber through the network of Script Care Pharmacy Providers (Participating Pharmacy)

NOW THEREFORE in consideration of the premises and the mutual covenants and undertakings herein contained the parties agree as follows

1 DEFINITION OF TERMS

Participant means any individual for whom Subscriber requests prescription benefit coverage. Participants will be specified by Subscriber in the then current Eligibility File Maintenance Data incorporated by reference in Schedule C of this Agreement.

Eligibility File Maintenance Data means that form of data supplied by Subscriber so as to identify Participants as well as other eligibility information necessary to administer the Program and process prescription drug claims (referenced in Schedule C of this Agreement)

Maintenance Drug means any Legend Drug that is prescribed for the purpose of treating or preventing a chronic illness

Covered Prescription Benefits means those categories of drugs and/or items identified as being covered under the Program in Schedule A of this Agreement

Legend Drug means any medicinal substance which bears the legend Caution Federal law prohibits dispensing without a prescription and for the purposes of this Agreement, shall include State Restricted Drugs (any non federal Legend Drug which according to state law may not be dispensed without a prescription) and compounded prescriptions containing at least one Legend Drug as herein described in a therapeutic amount.

Authorized Physician shall mean any licensed doctor of medicine doctor of osteopathy doctor of podiatry or doctor of dentistry

Copayment means that amount of money that the Participant must pay for each prescription filled or refilled under the terms of the Program as specified in Schedule A of this Agreement

2 DRUG COVERAGE AND EXCLUSIONS

Coverage for Participants will be provided pursuant to Schedule A of this Agreement.

Exclusions

Medications for which the cost is recoverable under any workers compensation or occupational disease law or any state or governmental agency or medication furnished by any other drug or medical service where no charge is made to the Participant. The Program will also exclude coverage for Participants who have other primary group medical coverage

Any Legend Drug for which the intended use has not been approved by the Food and Drug Administration and is therefore termed Investigational

Any experimental drug even though a charge is made to the Participant.

Any charge for the administration of any Legend Drug

Legend Drugs which are to be taken or administered to the Participant, in part or in whole while Participant is a patient in a licensed hospital rest home unitarium extended care facility convalescent hospital nursing home or similar institution which requires special unit-dose type packaging of Legend Drugs for its patients

Drug charges exceeding the cost for the same drug in conventional packaging

3 QUANTITIES DISPENSED

The quantity dispensed for each covered prescription or refill of a covered prescription will be the quantity prescribed, up to the limits set forth in Schedule A of this Agreement

4 REFILLS

A covered prescription may be refilled up to one year from the time it was issued by the Authorized Physician if the Authorized Physician so authorizes and it allowed by state and federal laws. In any case, all applicable pharmacy laws shall take precedence over the terms of this Agreement.

5 PARTICIPANT COVERAGE

Coverage for Participants will be only as specified by the Subscriber in the then current Eligibility File Maintenance Data, hereby incorporated by reference in this Agreement.

6 SCI agrees to

- a. Provide Subscriber with a current list of all Participating Pharmacies eligible to provide prescription services to Participants of the Program and to inform Subscriber in writing of all additions and/or deletions to this list.
- b. Allow Participants of the Program to obtain and charge Covered Prescription Benefits at any Participating Pharmacy after paying the applicable Copayment, if any is required by the Program.
- c. Collect the full amount of Copayment, if any, from Participants for each new or refilled prescription at the time of the purchase.
- d. Bill Subscriber on or about the first and the fifteenth of each month for Covered Prescription Benefits provided by all Participating Pharmacies according to the pricing formula set forth in Schedule A of this Agreement and for all applicable administrative fees. Such invoices shall provide a detailed summary of the number of claims, the amount due for said claims, the administrative fees due, and such other information which Subscriber reasonably requests.

7 SUBSCRIBER agrees to

- a. Provide SCI or its agent, with complete Eligibility File Maintenance Data, incorporated into this Agreement by reference, listing those Participants that the Subscriber wishes to enroll in the program. Subscriber shall be totally responsible for the correctness, completeness, and accuracy of all data submitted to SCI or its agent, concerning the Eligibility File Maintenance Data and any updates thereof. If any such data submitted to SCI or its agent, is incorrect, incomplete, not in good condition, or not submitted on time, Subscriber shall be responsible for any charges that may result from the use of said information in the verification of eligibility and the providing of services by Participating Pharmacies.
- b. Inform SCI or its agent, using the appropriate data forms, of all changes in the status of Participants (i.e., additions, terminations, etc.) no less often than once a month.
- c. Pay in full, upon receipt of billing, all invoices submitted to Subscriber by SCI for charges made by Participants, including those invoices made for related administrative fees. All invoices shall be paid in United States dollars, within ten (10) working days of the receipt of each invoice. Subscriber shall pay a late payment charge of the lesser of (1) the maximum legally permitted rate, or (2) one percent (1%) per month on the amount of the unpaid balance of each invoice not paid in full by the due date. Subscriber shall pay all expenses incurred by SCI in connection with the collection of any and all amounts due SCI hereunder, including all reasonable attorney's fees plus interest and collection agency service fees.

8 PAYMENT to SCI

See Schedule B of this Agreement.

9 SUBCONTRACTING

SCI reserves the right to subcontract its functions outlined in this Agreement, including, but not limited to, claims processing, marketing, and pharmacy services.

10 EXCLUSIVE PARTICIPATION BY PHARMACIES

Both parties agree that the terms of this Agreement shall be exclusive with respect to the providing of prescription services by Participating Pharmacies for Participants covered under the Program. Only those Participating Pharmacies who have been certified by SCI and whose name appears in the Pharmacy Provider Directory provided to Subscriber by SCI shall be allowed and authorized to provide prescription services under the terms of the Program.

11 RELATIONSHIP OF SUBSCRIBER AND SCI

With respect to each other, Subscriber and SCI are independent contractors, and this Agreement shall not be construed to create any other relationship between the parties.

12 RENDERING OF SERVICE

Nothing contained in this Agreement shall be construed to require the Participating Pharmacy to render any pharmaceutical service and/or dispense any prescription medication if, in the dispensing pharmacist's professional judgment, such service should not be rendered and/or such medication should not be dispensed.

13 AMENDMENT AND MODIFICATION

This Agreement shall not be amended or modified in any manner whatsoever except by a written instrument signed by the parties hereto

14 SCHEDULES AND EXHIBITS

Schedules and exhibits means the attached documents setting out certain particulars of this Agreement, or any replacement documents thereof. All schedules and exhibits are incorporated herein by reference and are made part of this Agreement

15 NOTICES

All notices to be furnished pursuant to the terms and provisions of this Agreement shall be personally delivered or sent by certified mail return receipt requested to the address stated in the preamble to this Agreement

16 CAPTIONS AND HEADINGS

The captions and headings set forth in this Agreement are for convenience of reference only and shall not define or limit any of the terms or provisions hereof

17 SEVERABILITY

The invalidity or unenforceability of any term or provision hereof shall in no way affect the validity or enforceability of any other term or provision

18 DATA PROCESSING SERVICE

Subscriber acknowledges and agrees that all data processing services included in the Program shall be provided by the authorized agent of SCI. SCI makes no express warranties as to such data processing services and no warranties are to be implied including implied warranties of merchantability and fitness for a particular purpose

19 ADVERTISING AND PROMOTIONAL CONTROL

SCI reserves the right to control the use of the words Script Care and all service marks presently existing or hereafter established in connection with the Program. Subscriber agrees that it will not use such words, symbols, trademarks or service marks in advertising or promotional materials or otherwise and that it will not advertise or publicly display such words, symbols, trademarks or service marks without the prior written consent of SCI and will cease its and all usage immediately upon termination of this Agreement.

20 GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. All disputes arising out of this Agreement shall be resolved in Jefferson County, Texas

21 FORCE MAJEURE

Neither party shall be liable for failure to perform its obligation under this Agreement if prevented from doing so by a cause or causes beyond its commercially reasonable control including but not limited to acts of God or nature, fires, storms, floods, earthquakes, riots, strikes, wars or restraints of government

22 ENTIRE AGREEMENT

This Agreement, including any schedules, exhibits or amendments, shall constitute the entire understanding between the parties hereto and shall supersede any and all prior or contemporaneous representations, statements, understandings, negotiations, or agreements either oral or written between the parties

23 WAIVER

No delay or failure of SCI or Subscriber in exercising any right hereunder and no partial or single exercise thereof shall be deemed of itself to constitute a waiver of such rights or any other right hereunder

24 TERM AND TERMINATION

The term of this Agreement shall be one (1) year commencing May 1 1996 and ending on the first anniversary of such date provided however that this Agreement shall terminate on five (5) days prior written notice from either party if the other party is in default under any of the terms and provisions of this Agreement or under the terms and provisions of any other agreement entered into by the parties in connection with the Program and has failed to cure default within ten (10) days following written notice of such default. The terms of this Agreement shall be automatically renewed for successive additional one year terms unless written notice to the contrary is given by either party to the other not less than sixty (60) days prior to the end of the current one year term. If this Agreement has any effect whatsoever on the level of reimbursement that the Participating Pharmacies received from any applicable state Medicaid program, this Agreement may be immediately terminated by SCI. Notwithstanding the preceding, this Agreement may be terminated at any time by either party without cause upon sixty (60) days written notice.

4 POWER AND AUTHORITY

Each of the individuals who has executed this Agreement on behalf of one of the parties hereto warrants that he or she has the power and authority to execute this agreement on behalf of such party and to bind such party to the terms and provisions of this Agreement

6 RIGHT TO AUDITS

Subscriber shall have the right to perform an audit at any time on the charges submitted to Subscriber by SCI for services provided under the terms of this Agreement. All costs for such audits will be entirely the responsibility of Subscriber and will be due and payable upon completion of such audits

7 CONFIDENTIALITY OF INFORMATION

Pursuant to this Agreement, SCI shall take all reasonable precautions to prevent disclosure or misuse of information concerning Participants for a purpose unrelated to the administration of the Program. SCI shall disclose such information only

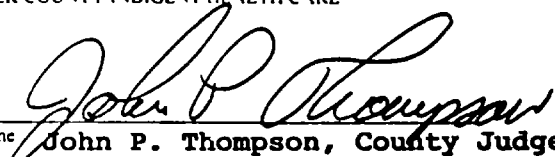
- a In response to a court order
- b For an examination conducted by the Commissioner of Insurance of the State of Texas
- c At the request of the Subscriber or
- d With the written consent of Participant or his/her legal representative

8 INDEMNIFICATION


SCI covenants and agrees to indemnify and save harmless Subscriber from any costs, expenses, losses, claims, damages and liabilities incurred or suffered directly or indirectly, including reasonable legal fees and expenses resulting from or attributable to the acts or omissions of Participating Pharmacy in connection with the Program, including but not limited to dispensing errors or omissions, incorrect labeling or acts in violation of any applicable law, rule or regulation.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

POLK COUNTY INDIGENT HEALTH CARE


 Name **John P. Thompson, County Judge**
Polk County, Texas

SCRIPT CARE, INC
 5111 North Suite 100
 Beaumont, TX 77707
 409 832 5041
 409 832 5109 (Fax)


 James F. Brown, R.Ph.
 President

SCHEDULE "A"
COVERED PRESCRIPTION BENEFITS-COPAYMENTS-LIMITATIONS

1 COVERED PRESCRIPTION BENEFITS

LEGEND DRUGS as defined in this Agreement.

INSULIN and INSULIN SYRINGES

ORAL CONTRACEPTIVES

COMPOUND PRESCRIPTIONS of which at least one ingredient is a legend drug in a therapeutic amount.

PRENATAL VITAMINS

VITAMINS WITH FLUORIDE

2 EXCLUSIONS

OVER THE COUNTER (OTC) DRUGS

NON INSULIN SYRINGES

BIOLOGICAL SERUMS (immunological vaccines)

DIET CONTROL DRUGS (anorexics)

MEDICAL DEVICES/SUPPLIES

FERTILITY DRUGS

DIAGNOSTIC AGENTS (test kits)

CONTRACEPTIVE DEVICES

DIABETIC SUPPLIES (test strips)

ALL SMOKING CESSATION DRUGS

HAIR GROWTH STIMULANTS

RETIN A products for anyone 26 years of age and over

GROWTH HORMONES

VITAMINS other than prenatal and those with fluoride

NON DRUG ITEMS such as stockings or devices even if a prescription is required

EXPERIMENTAL DRUGS or drugs required to be labeled Caution - Limited by Federal Law to Investigational Use

REFILLS obtained more than one year after the original prescription date or prior to 75% of the completion of the projected usage

3 DISPENSING LIMITS

Acute Care Drugs 34 day supply or 100 units whichever is greater

Maintenance Drugs 90 day supply or 100 units whichever is greater

4 PRICING GUIDELINES

AWP is the average wholesale price as determined by Medispan

FPP is the federal financial participation limits for certain therapeutically equivalent multiple source drugs as defined in the HCFA Medicaid Manual

5 DISPENSE AS WRITTEN

A physician dispense as written prescription will cost the participant the brand name copayment. Physicians who insist upon the use of a brand name drug for a multisource drug must write the words "Brand Necessary" on the face of the prescription. If a physician authorizes the use of a generic drug for a multisource drug but the participant insists on the use of a brand name drug then the participant must pay the difference between what the participating pharmacy will be paid for the multisource drug and the actual charge for the brand name drug.

6 DISPENSING FEES AND COPAYMENTS

TO BE DETERMINED

† & C is defined as the lowest price a pharmacy would charge if the customer were paying cash including senior citizen discounts and frequent shopper discounts.

SCHEDULE B"
ADMINISTRATIVE FEE SCHEDULE

1 PAYMENT SCHEDULES

SCI shall bill subscriber twice a month (on or about the first and fifteenth of each month). Subscriber shall remit payment within ten (10) working days of receipt of such invoices. Remittance should be mailed to:

Script Care Inc
87 IH 10 North Suite 100
Beaumont, Texas 77707

2 INITIAL SET UP FEE

An initial fee of \$ waived shall be paid to SCI by subscriber to establish the software program for subscriber and the program.

3 ADMINISTRATIVE FEES

Complete program administration shall include standard claims data capture, on line eligibility checking, participating pharmacy eligibility checking, payer administration, and drug utilization review reporting. An administrative fee of \$.35 per paid prescription claim submitted by participating pharmacies for processing under the program shall be paid to SCI by subscriber for providing program administration, on line claims capture processing services, network management, subscriber services, and report/analysis generation.

All prescription claims must be submitted electronically. If subscriber requests that SCI process any prescription claims using paper forms (non-electronic claims submission) there will be a \$2.00 charge per each prescription so submitted to SCI.

4 PROSPECTIVE DUR

Prospective DUR services are included in the Script Care prescription drug program. This DUR package is state-of-the-art in prospective (point-of sale) drug utilization review.

5 ELIGIBILITY FILE UPDATES

As part of the claim adjudication process (checking of patient eligibility on-line) SCI requires that participant eligibility information be provided by subscriber in a timely and regular manner.

SCHEDULE C"
ELIGIBILITY FILE MAINTENANCE DATA

The requirements for the eligibility file maintenance data shall be that the information must be supplied by computer tape or computer floppy disk in the format which will be specified by SCI for the program, and is as follows:

(256 Characters blocked 16 -- 6250 or 1600 BPI)

Field	Position	Length	
Carrier Code	1-2	2	Assigned by Script Care
Group Number	3-14	12	Assigned by Script Care
Cardholder ID Number	15-32	18	Social Security Number
Member Number	33-34	2	(Cardholder = 01 Spouse = 02 Dependents = 03 etc.)
Effective Date	36-41	6	YYMMDD
Termination Date	42-47	6	YYMMDD
Date of Birth	63-68	6	YYMMDD
Sex	69	1	M or F
Last Name	70-84	15	
First Name	85-94	10	
Middle Initial	95	1	
Social Security Number	96-104	9	
Coverage Code	105-106	2	
Location Code	107-111	5	
Status	112-256	145	

SCHEDULE D
MAINTENANCE DRUG LIST

This list of legend drugs is composed of maintenance drugs and is on file at Script Care. There are approximately fifteen thousand (15,000) legend drugs listed in this file.

		<u>Increase</u>	<u>Decrease</u>	<u>Comments</u>
010-691-495	Courthouse Landscaping	2 694 92		carryover from '95 budget as per C Judge request
010-691-490	Contingencies		2 694 92	move money to cover expenditures
010-426 352	Productivity Enhancement	29 00		cover expenditures for computer upgrade County Court @ Law
010-426-481	Fees/Dues		29 00	move money to cover expenditures
010-499 108	Tax-Assessor Salaries/PartTime	626 56		cover expenditures for part time salaries
010-499-105	Salaries - Full Time		626 56	move money to cover expenditures
010-499-481	Dues	5 00		cover expenditures for increase in professional dues
010-499-572	Office equipment		5 00	move money to cover expenditures
010-512-405	Jail - Medical - Doctors/Nurses	6 000 00		cover expenditures for contract with PA @ \$1000 per month
010-512-391	Medical Supplies/Services	12 000 00		cover expenditures for medical supplies and services
010-512 572	Office equipment		1 000 00	move money to cover expenditures
010-512-205	Uniforms		2 000 00	move money to cover expenditures
010-512-105	Salaries		3 000 00	move money to cover expenditures
010-271-000	<u>General Fund Balance</u>		12 000 00	move money to cover expenditures as per C Judge requests
010-560-454	Sheriff - Vehicle Repairs	17 300 00		cover expenditures for vehicle repairs as per L.Milner
010-560-367	Sheriff Special Monies	1 205 02		carryover from '95 budget
010-560-490	Sheriff Alarm & Donated Monies	2 998 77		carryover from '95 budget
010-560-422	Radio/Communication		2 000 00	move money to cover expenditures
010-560-336	Finger Print supplies		1 000 00	move money to cover expenditures
010-560-463	Tower Rent		4 300 00	move money to cover expenditures
010-560-367	Sheriff Special Monies		1 205 02	move money to cover expenditures
010-560-490	Sheriff Alarm & Donated Monies		2 998 77	move money to cover expenditures
010-271-000	<u>General Fund Balance</u>		10 000 00	move money to cover expenditures as per C Judge requests
010-645-423	Social Services - Mobile Phone	800 00		cover expenditures for mobile phone/pagers
010-645-450	Building Maintenance		800 00	move money to cover expenditures
010-691-400	Crime Stoppers	19 669 14		cover expenditures for fees passed thru to Crime Stoppers
010-271-000	<u>General Fund Balance</u>		9 669 14	\$10 000 budgeted FY96 and 9669 14 for previous year move money to cover fees from previous year's collections
010-691-463	Jackson Bldg Operating Expense	4 587 33		cover expenditures for operating Jackson Bldg.
010-691-465	Jackson Bldg Leasing Payments	5 175 00		9762 33 adjustment from SAO Fee Audit Refund

015-620 100	Road & Bridge Pct1 Permanent Carryover	31 444 06	31 444 06	move carryover money to cover expenditures
015-620 200	Road & Bridge Pct2 Permanent Carryover	38 291 15	38 291 15	move carryover money to cover expenditures
015-620 300	Road & Bridge Pct3 Permanent Carryover	1 705 76	1 705 76	move carryover money to cover expenditures
015-620-400	Road & Bridge Pct4 Permanent Carryover	34 428 25	34 428 25	move carryover money to cover expenditures
015-620-621	Pct 1 Permanent Road	31 444 06		cover expenditures for permanent road materials
015-620-622	Pct 2 Permanent Road	38 291 35		cover expenditures for permanent road materials
015-620-623	Pct 3 Permanent Road	1 705 76		cover expenditures for permanent road materials
015-620-624	Pct 4 Permanent Road	34 428 25		cover expenditures for permanent road materials
015-621-205	R&B Pct 1 - Uniforms	1 075 00	1 075 00	cover expenditures for uniform services
015-621-490	Miscellaneous			move money to cover expenditures
015-622 108	R&B Pct 2 - Salaries/ Part Time	5 000 00		cover expenditures for part time salaries
015-622-105	Salaries - Full Time	5 000 00	5 000 00	move money to cover expenditures
015-622-205	Uniforms	1 400 00		cover expenditures for uniform services
015-622-490	Miscellaneous		1 400 00	move money to cover expenditures
032 595-442	Waste Mgmt- Water Utilities	1 000 00		cover expenditures for water services
032-595-436	Parts/Repairs/Supplies	42 175 00		cover expenditures for repairs, parts etc
032-595-490	Contingencies		43 175 00	move money to cover expenditures
010-700-500	Judicial Computer System	47 579 14		\$16 000 came from A. Walker and \$31 579 14 from SAO Fee Audit Refund
010-131-000	Due from Debt Service		181 439 00	General Fund forgiveness of debt as owed by Debt Service Fund
061-207-000	Due to General Fund	181 439 00		General Fund forgiveness of debt as owed by Debt Service Fund
010-700-061	Transfer to Debt Service	100 000 00		Comes from SAO Fee Audit Refund as per C Judge s request
061-390-010	Transfer from General Fund		100,000 00	Comes from SAO Fee Audit Refund as per C Judge s request
010-403-105	C Clerk - Salaries, FICA, and Retirement	1 147 00		Cover 2 weeks pay for 2 new employees as replacements
010-403-572	Office Equipment		1,147 00	move money to cover expenditures
010-401-350	Dunbar Monies	1,469 09		Carryover from FY95
		\$61,244 39	492 433 83	\$68 810 56 difference breakdown = \$10 000 for crimestoppers 9 762 33 for SAO Audit Fees, \$47 579 14 (16 000 A Walker and 31 579 14 SAO Audit Fees) \$1 469 09 Dunbar Monies

Date Approved
Approved By

4/22/96

John P. Thompson (me)

POLK COUNTY
TREASURER'S QUARTERLY REPORT
JAN FEB MAR 1998

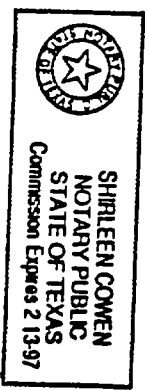
	BEG BALANCE	RECEIPTS	DISBURSEMENT	END BALANCE	INVESTMENTS	GRAND TOTAL
10 GENERAL	264 354 77	3 828 315 16	4 143 701 27	(51 031 34)	1 938 620 95	1 885 569 61
11 HOTEL TAX	3 570 75	9 229 19	6 718 06	6 081 87	0 00	6 081 87
15-2 ROAD & BRIDGE	99 434 47	1 513 570 81	1 562 878 28	50 127 00	808 470 98	858 597 98
24 PERMANENT R & B	528 53	0 00	0 00	528 53	50 281 99	50 808 52
26 LATERAL RD	21 853 61	0 00	4 440 00	17 413 61	0 00	17 413 61
27 SECURITY	32 839 99	5 033 00	20 00	37 952 99	0 00	37 952 99
32 ENVIRONMENTAL SEW	43 277 48	244 852 20	262 510 13	25 619 55	587 531 87	613 151 42
34 FEMA DISASTER	(9 605 19)	88 146 42	78 457 70	1 083 53	74 399 89	75 483 42
40 LAW LIBRARY	13 068 37	2 830 00	1 378 69	14 519 68	0 00	14 518 68
43 PERF REWARD/BASEME	0 00	0 00	0 00	0 00	0 00	0 00
48 D A SPECIAL	2 778 54	4 782 54	5 091 55	2 487 53	0 00	2 487 53
49 D A HOT CHECK	25 017 60	5 325 50	2 694 51	27 648 59	0 00	27 648 59
51 AGING	78 667 66	101 237 29	109 158 56	70 748 39	0 00	70 746 39
61 DEBT SERVICE	87 892 99	1 073 638 21	1 153 389 06	8 142 14	632 270 25	640 412 39
70 94 CO ENV SERVICE	(4 904 25)	40 000 00	32 196 65	2 899 10	608 155 32	611 054 42
71 91 CO ENV SERVICE	0 00	0 00	0 00	0 00	58 823 30	58 823 30
72 PRISON	2 468 42	0 00	0 00	2 468 42	359 453 04	361 921 46
73 94 CO JAIL/BLDGS	(3 563 27)	16 177 25	13 016 09	(402 11)	167 606 03	167 203 92
88 JUDICIARY	90 949 48	75 861 70	95 290 75	71 520 43	0 00	71 520 43
90 SO CONTRABAND	705 13	3 000 00	3 401 72	303 41	2 393 99	2 697 40
90 DA CONTRABAND	0 00	0 00	0 00	0 00	3 473 49	3 473 49
90 DRUG SEIZURE PEND	0 00	0 00	0 00	0 00	24 619 47	24 619 47
93 R A P	(594 41)	17 975 00	30 785 06	(13 404 47)	67 578 37	54 173 90
94 RECORDS MANAGMENT	(11 011 59)	2 001 00	0 00	(9 010 59)	0 00	(9 010 59)
101 PROBATION	(1 981 73)	220 177 27	227 384 68	(9 189 14)	115 78	(9 073 36)
TOTAL	736 843 35	7,252 152 53	7 732 512 76	256 483 12	5 379 794 72	5 636 277 84
28 HISTORICAL COMMISS	4 583 01	282 93	2 068 64	2 777 30	211 554 14	214 331 44
86 TCDP GRANT	0 00	0 00	0 00	0 00	0 00	0 00
87 ACF GRANT	0 00	0 00	0 00	0 00	0 00	0 00
89 PAYROLL ACCOUNT	3 639 43	775 136 45	776 215 29	2 562 59	0 00	2 562 59
91 PERMANENT SCHOOL	7 285 38	2 190 89	5 500 00	3 958 25	332 383 79	338 340 04
92 AVAILABLE SCHOOL	14 944 81	14 771 76	27 000 00	2 718 57	47 537 73	50 254 30
95 SHERIFF FED REV SHAR	3 086 48	0 00	0 00	3 086 48	0 00	3 086 48
SUB TOTAL	33 499 09	792 384 03	810 783 93	15 099 19	591 475 66	606 574 85
GRAND TOTAL	770 342 44	8 044 536 56	8 543 298 69	271 582 31	5 971 270 30	6 242 852 69

I HEREBY CERTIFY THAT THE FOREGOING REPORT IS TRUE AND CORRECT

Cheryl Tamez
CHERYL TAMEZ
TREASURER

SUBSCRIBED AND SWORN TO BEFORE ME THIS 10TH DAY OF APRIL, 1998

Shirleen Comen

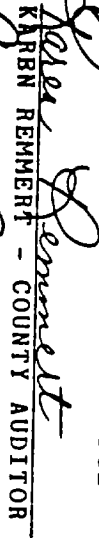


COUNTY INVESTMENT ADVISORY COMMITTEE

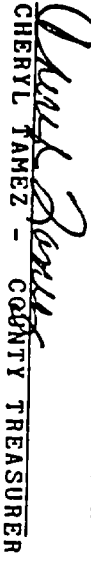
THE QUARTERLY INVESTMENT REPORTS PROVIDED TO THE GOVERNING
BODY MUST INCLUDE THE SIGNATURES OF ALL DESIGNATED INVESTMENT
OFFICERS



JOHN THOMPSON - COUNTY JUDGE



KAREN REMMERT - COUNTY AUDITOR



CHERYL JAMES - COUNTY TREASURER



An Investment Service for Public Funds

Martha Whitehead
TEXAS STATE TREASURER

March 21, 1996

Dear TexPool Participant

The Public Funds Investment Act, Chapter 2256 023 of the Government Code requires the investment officer of each local government to submit to its governing body a quarterly report of investment transactions. The TexPool staff has compiled information to assist you in this reporting requirements.

Enclosed are detailed TexPool Investment Portfolios for November 30, 1995 and February 29, 1996. Also, included is a spreadsheet on the changes to the portfolio throughout the quarter. This information shows that the beginning market value for TexPool on November 30, 1995 was \$4,271,790,040.74 and the ending market value on February 29, 1996 was \$6,564,128,902.99. TexPool had additions to the portfolio from purchases of \$2,013,751,000.00 and maturities, sales and calls of securities totaling \$1,396,201,000.00.

The book value and market value for the beginning and end of the reporting period is as follows:

	Book Value	Market Value
November 30, 1995	\$ 4,271,360,757.72	\$4,271,790,040.74
February 29, 1996	\$ 6,563,841,807.51	\$ 6,564,128,902.99

The investment portfolio always met both the Public Funds Investment Act and the TexPool Investment Policy compliance throughout the quarter. TexPool is rated as a AAA money market fund by Standard & Poor's. The Net Asset Value (N.A.V.) for the quarter was at all times within the range specified by the Public Funds Investment Act and the TexPool Investment Policy. The N.A.V. at the beginning and end of the reporting period is as follows:

	Net Asset Value (N.A.V.)
November 30, 1995	1.00010
February 29, 1996	1.00004

TexPool has also included other relevant charts and graphs that should provide valuable insight into your investment at TexPool. We look forward to working with you in the months to come. If you have any questions please do not hesitate to contact Randall Corwin, TexPool Manager, at 1-800-234-5447+0#.

TexPool

TexPool Investment Portfolio

November 30, 1995

<u>Desc</u>	<u>Coupon</u>	<u>Maturity</u>	<u>Par Value</u>	<u>Book Value</u>	<u>Market Value</u>
Discount Notes					
FMCDN	5 5300	12/26/95	25,000,000	24,903,993 05	24,898,888 89
FHDN	5 6900	01/02/96	25,000,000	24,873,555 56	24,869,604 17
FNDN	5 6700	01/04/96	10,000,000	9,946,450 00	9,944,600 00
FNDN	5 6700	01/04/96	10,000,000	9,946,450 00	9,944,600 00
FNDN	5 6700	01/04/96	25,000,000	24,866,125 00	24,861,500 00
FNDN	5 6700	01/04/96	25,000,000	24,866,125 00	24,861,500 00
FHDN	5 5600	01/25/96	44,675,000	44,295,510 69	44,285,831 11
FHDN	5 4900	02/22/96	20,000,000	19,746,850 00	19,741,466 67
FHDN	5 4800	03/21/96	20,000,000	19,662,066 66	19,654,666 67
Total by Type			204,675,000	203,107,125 96	203,062,657 51
Agency Notes					
FFCB	5 7000	12/01/95	15,000,000	15,000,000 00	15,000,000 00
SLMF	5 7000	01/11/96	30,000,000	29,992,312 50	30,009,375 00
FFCB	6 1200	02/08/96	25,000,000	25,001,069 57	25,000,000 00
SLMF	5 7000	03/14/96	15,000,000	15,000,000 00	15,006,562 50
SLMF	5 7500	05/09/96	5,000,000	5,000,000 00	5,000,000 00
SLMF	5 7500	05/09/96	10,000,000	10,000,000 00	10,000,000 00
SLMF	5 7500	05/09/96	10,000,000	10,000,000 00	10,000,000 00
SLMF	5 7500	05/09/96	5,000,000	5,000,000 00	5,000,000 00
SLMF	5 7500	05/09/96	5,000,000	5,000,000 00	5,000,000 00
SLMF	5 7500	05/09/96	10,000,000	9,998,466 26	9,998,437 50
FHLB	5 1000	07/08/96	10,000,000	9,955,257 94	9,943,437 50
FHLB	5 1000	07/08/96	10,000,000	9,959,735 58	9,943,437 50
FHLB	5 0000	07/16/96	7,000,000	6,964,931 64	6,954,718 75
FHLMC	5 9000	10/01/96	5,000,000	5,000,000 00	4,999,218 75
FHLMC	5 9000	10/01/96	10,000,000	10,000,000 00	9,998,437 50
FFCB	5 6500	10/02/96	10,000,000	9,992,755 68	10,003,750 00
FHLB	5 9000	10/11/96	6,000,000	6,000,915 18	6,001,875 00
FFCB	5 6800	11/01/96	30,000,000	29,981,681 43	30,017,829 95
FHLB	5 8500	11/08/96	10,000,000	10,000,000 00	10,001,562 50
FHLMC	4 6250	11/15/96	5,000,000	4,951,145 83	4,955,468 75
Total by Type			233,000,000	232,798,271 61	232,834,111 20
Treasury Bills					
BILL	5 3950	12/14/95	10,000,000	9,980,518 06	9,978,222 22
BILL	5 6400	12/21/95	10,000,000	9,968,666 67	9,967,683 33
BILL	5 6100	12/21/95	15,000,000	14,953,250 00	14,951,525 00
BILL	5 6400	12/21/95	10,000,000	9,968,666 67	9,967,683 33
BILL	5 4000	01/04/96	10,000,000	9,949,000 00	9,947,986 11
BILL	5 2850	01/04/96	10,000,000	9,950,086 11	9,947,986 11
BILL	5 4150	01/11/96	10,000,000	9,938,329 17	9,937,816 67

BILL	5 4100	01/11/96	15,000,000	14,907,579 17	14,906 725 00
BILL	5 4150	01/11/96	10,000,000	9,938,329 17	9,937 816 67
BILL	5 4200	01/18/96	10 000 000	9,927,733 33	9 927,861 11
BILL	5 4000	01/18/96	10,000,000	9,928 000 00	9,927,861 11
BILL	5 4000	01/18/96	10,000,000	9,928,000 00	9,927,861 11
BILL	5 4200	01/25/96	10,000,000	9,917,194 44	9,917,400 00
BILL	5 4250	01/25/96	10,000,000	9,917,118 06	9,917,400 00
BILL	5 4300	02/08/96	10,000,000	9,895,925 00	9,895,972 22
BILL	5 4300	02/08/96	10,000,000	9,895,925 00	9,895,972 22
BILL	5 4800	02/15/96	15 000 000	14,826 466 67	14 829 637 50
	Total by Type		185,000 000	183,790,787 52	183,783,409 71
Treasury Notes					
NOTE	7 6250	04/30/96	10,000,000	10,074,896 44	10 085,937 50
NOTE	7 6250	04/30/96	10,000 000	10,075,522 05	10 085 937 50
NOTE	7 6250	04/30/96	10,000,000	10,075 522 05	10 085 937 50
NOTE	7 6250	04/30/96	10,000,000	10 074 822 77	10 085 937 50
NOTE	7 3750	05/15/96	15,000,000	15,107,884 15	15 126,562 50
NOTE	4 2500	05/15/96	10 000,000	9 933,457 29	9,946 875 00
NOTE	6 2500	08/31/96	10,000,000	10 023,535 67	10,053 125 00
NOTE	7 2500	08/31/96	10 000,000	10,095 263 42	10 125 000 00
NOTE	6 2500	08/31/96	10 000,000	10,034 729 90	10,053,125 00
NOTE	6 2500	08/31/96	20 000,000	20,035,958 01	20,106,250 00
NOTE	7 2500	08/31/96	10,000,000	10,088 771 33	10,125 000 00
NOTE	6 2500	08/31/96	10,000,000	10,018,073 88	10 053,125 00
NOTE	7 2500	11/15/96	10,000,000	10,140 242 43	10,165 625 00
NOTE	7 2500	11/15/96	10,000,000	10,140 242 43	10 165 625 00
NOTE	4 3750	11/15/96	10,000,000	9,878,080 70	9,903,125 00
NOTE	7 2500	11/15/96	10 000,000	10,140,947 16	10,165 625 00
NOTE	4 3750	11/15/96	10,000,000	9,878,080 70	9,903,125 00
NOTE	7 2500	11/15/96	10,000,000	10,140 242 43	10,165 625 00
	Total by Type		195,000,000	\$195,956,272 81	\$196,401,562 50
Total Marketable Securities			817,675,000	\$815,652,457 90	\$816,081,740 92
Repurchase Agreements			3,613,600,000	3,613,600,000 00	3,613,600,000 00
Reverse Repurchase Agreements			(164,075,000)	(164,075,000 00)	(164,075,000 00)
Federal Reserve Bank Balance			1,229,830	1,229,830 03	1,229,830 03
Accrual of Interest Income			3,761,352	3,761,352 33	3,761,352 33
Purchased Interest			1,192,117	1,192,117 46	1,192,117 46
Total Portfolio			4,273,383,300	4,271,360,757 72	4,271,790,040 74

TexPool Investment Portfolio

February 29, 1996

<u>Desc</u>	<u>Coupon</u>	<u>Maturity</u>	<u>Par Value</u>	<u>Book Value</u>	<u>Market Value</u>
Discount Notes					
FMCDN	0 0000	03/04/96	20,000,000	19,991,083 33	19,988 466 67
FNDN	0 0000	03/12/96	5,000,000	4,991,811 11	4,991 400 00
FMCDN	0 0000	03/18/96	30,000,000	29,924,208 33	29,922 150 00
FMCDN	0 0000	03/18/96	35,000,000	34,911,576 39	34 909 175 00
FNDN	0 0000	03/19/96	20,000,000	19,946,500 00	19 945 216 67
FNDN	0 0000	03/19/96	14 935,000	14,895,048 88	14 894 090 55
FHDN	0 0000	03/21/96	20,000,000	19,939,111 11	19 940 033 33
FMCDN	0 0000	03/25/96	25,000,000	24,910,916 67	24 909 895 83
FHDN	0 0000	03/27/96	40,000,000	39,846,311 11	39 845 500 00
FMCDN	0 0000	03/27/96	16,000,000	15 938 293 33	15,934 840 00
FMCDN	0 0000	04/05/96	5,000,000	4 974 309 03	4 972 850 00
FMCDN	0 0000	04/10/96	20 000 000	19 882 666 67	19 882 694 45
FMCDN	0 0000	04/10/96	10,000,000	9,941,333 33	9 941 347 22
FMCDN	0 0000	04/11/96	20 000 000	19 879 733 33	19 873 300 00
FNDN	0 0000	04/11/96	10,000,000	9,939,980 55	9 936 650 00
FNDN	0 0000	04/12/96	20 000,000	19,876,800 00	19 878 166 67
FNDN	0 0000	04/12/96	10,000 000	9 938 400 00	9,939 083 33
FMCDN	0 0000	04/15/96	10,000,000	9 934 125 00	9 930 616 67
Total by Type			330,935,000	329,662,208 17	329 635 476 39
Agency Notes					
FHLB	6 0300	03/01/96	10,835,000	10,835 000 00	10 835 000 00
TVA	4 3750	03/04/96	6 000,000	5,999 497 77	6 000 000 00
SLMF	5 6800	03/14/96	15,000,000	15,000 000 00	15 002 812 50
FNMA	5 6600	03/15/96	10,000,000	10,001,726 97	10 001 562 50
SLMF	5 7300	05/09/96	10,000,000	10,000 000 00	10 000 000 00
SLMF	5 7300	05/09/96	10,000,000	10,000,000 00	10 000 000 00
SLMF	5 7300	05/09/96	5 000,000	5,000 000 00	5 000 000 00
SLMF	5 7300	05/09/96	5,000,000	5,000,000 00	5 000 000 00
SLMF	5 7300	05/09/96	5,000,000	5,000,000 00	5 000 000 00
SLMF	5 7300	05/09/96	10 000 000	9 999,338 57	9 998 437 50
SLMF	5 2400	05/09/96	13,000,000	12 999 542 12	12 998,984 38
FHLB	6 1050	05/16/96	10 000 000	10,020 652 17	10 015 625 00
SLMA	6 0800	07/01/96	15,150,000	15,184,386 98	15 165 623 43
FNMA	5 6200	07/02/96	5 000,000	5,004 575 89	5 007 031 25
FHLB	5 1000	07/08/96	10 000 000	9 976 390 41	9 978 437 50
FHLB	5 1000	07/08/96	10,000 000	9 973 764 88	9 978 437 50
FHLB	5 0000	07/16/96	7 000 000	6 978 928 22	6 981 625 00
FFCB	5 6500	10/02/96	10 000 000	9,994 910 04	10 022 187 50
FFCB	5 6800	11/01/96	30 000 000	29 986 642 71	30 017 829 95
FHLMC	4 6250	11/15/96	5 000 000	4 963 847 92	4 978 125 00

FCFLT	5 4000	12/02/96	25,000,000	24,985,941 25	24,981 662 50
FCFLT	5 4000	12/02/96	10,000,000	9,994,329 24	9,992 665 00
FHLB	6 1600	01/02/97	10,000,000	10 087 284 91	10,059,375 00
TVA	6 0000	01/15/97	5,620,000	5,627,610 42	5,636,684 37
FHLB	5 0500	02/21/97	33,150,000	33,146,503 71	33,146,115 23
FHLB	5 0100	02/28/97	30,000,000	29,991,841 71	29,991,796 88
Total by Type			315,755,000	315,752,715 89	315,790 017 99
Treasury Bills					
BILL	0 0000	06/06/96	20,000,000	19,744,027 78	19,734,855 56
BILL	0 0000	06/13/96	20,000,000	19 725,266 67	19 715 333 33
BILL	0 0000	06/13/96	20,000,000	19,725 266 67	19,715 333 33
BILL	0 0000	06/27/96	20,000,000	19,689 922 22	19,682 666 67
BILL	0 0000	07/05/96	20 000,000	19 650,350 00	19 657 100 00
BILL	0 0000	07/05/96	20 000,000	19 650,350 00	19 657,100 00
BILL	0 0000	07/05/96	20,000 000	19,651 400 00	19 657,100 00
BILL	0 0000	07/05/96	10,000 000	9,825,000 00	9 828,550 00
BILL	0 0000	07/05/96	20 000 000	19,649,650 00	19 657,100 00
BILL	0 0000	07/05/96	20,000,000	19 651 050 00	19 657,100 00
BILL	0 0000	07/11/96	20,000,000	19 632 600 00	19,640 900 00
BILL	0 0000	07/11/96	20,000,000	19,632,233 33	19 640 900 00
BILL	0 0000	07/11/96	20,000,000	19,632 233 33	19,640,900 00
BILL	0 0000	07/11/96	20,000,000	19,632 600 00	19,640 900 00
BILL	0 0000	07/18/96	20 000 000	19,635 511 11	19 625 111 11
BILL	0 0000	07/18/96	20,000,000	19,635,511 11	19 625 111 11
BILL	0 0000	07/25/96	10,000,000	9,797 222 22	9 802 366 67
BILL	0 0000	07/25/96	10,000,000	9 797 222 22	9,802,366 67
BILL	0 0000	07/25/96	10 000 000	9 797,222 22	9 802,366 67
BILL	0 0000	08/01/96	10,000,000	9 799 400 00	9,792,955 56
BILL	0 0000	08/01/96	10 000,000	9 799 400 00	9 792 955 56
BILL	0 0000	08/08/96	20 000 000	19,580 444 44	19 567 088 89
BILL	0 0000	08/15/96	10 000,000	9,781 508 34	9 773 200 00
BILL	0 0000	08/15/96	10,000,000	9 781,508 34	9 773 200 00
BILL	0 0000	08/22/96	25,000,000	24,431,781 25	24,406,944 45
BILL	0 0000	08/22/96	25,000 000	24,431,781 25	24,406 944 45
BILL	0 0000	11/14/96	20,000,000	19,299,100 00	19,290,627 78
BILL	0 0000	02/06/97	20,000,000	19,086,100 00	19,054 844 45
Total by Type			490,000,000	480,145,663	480,041,922
Treasury Notes					
NOTE	7 6250	04/30/96	10,000,000	10,029,730 90	10,032,812 50
NOTE	7 6250	04/30/96	10,000,000	10,029,760 18	10,032,812 50
NOTE	7 6250	04/30/96	10,000,000	10,030,008 76	10,032,812 50
NOTE	7 6250	04/30/96	10,000,000	10,030,008 76	10,032,812 50
NOTE	4 2500	05/15/96	10,000,000	9,969,935 52	9,982,812 50
NOTE	7 3750	05/15/96	15,000,000	15,048,742 84	15,065 625 00
NOTE	5 8750	05/31/96	20,000,000	20,028,211 81	20,031,250 00
NOTE	7 2500	08/31/96	10,000,000	10,059,288 88	10,096,875 00

NOTE	7 2500	08/31/96	10,000,000	10,063,624 84	10,096,875 00
NOTE	6 2500	08/31/96	10,000,000	10,012,071 24	10,048,437 50
NOTE	6 2500	08/31/96	10,000,000	10,023,195 52	10,048,437 50
NOTE	6 2500	08/31/96	10,000,000	10,015,719 08	10,048 437 50
NOTE	6 2500	08/31/96	20,000,000	20,024,015 75	20,096 875 00
NOTE	8 0000	10/15/96	13,535,000	13,757,012 95	13,761 288 28
NOTE	4 3750	11/15/96	10,000,000	9,909 779 72	9,939 062 50
NOTE	4 3750	11/15/96	10,000,000	9,909,779 72	9,939 062 50
NOTE	7 2500	11/15/96	10,000,000	10,104,300 90	10,134 375 00
NOTE	7 2500	11/15/96	10,000,000	10,103,779 40	10,134 375 00
NOTE	7 2500	11/15/96	10,000,000	10,103,779 40	10 134 375 00
NOTE	7 2500	11/15/96	10,000,000	10,103,779 40	10,134 375 00
NOTE	7 5000	01/31/97	20,000,000	20,416,956 52	20 390 625 00
NOTE	7 5000	01/31/97	20,000,000	20,419,378 70	20,390,625 00
NOTE	7 5000	01/31/97	20,000,000	20,408,160 24	20 390 625 00
NOTE	7 5000	01/31/97	10,000,000	10,209,689 35	10 195 312 50
	Total by Type		298,535,000	300,810,710	301,190 976
Total Marketable Securities			1,435,225,000	\$1,426,371,296 94	\$1,426 658 392 42
Repurchase Agreements			5,551,000,000	5,551 000,000 00	5,551,000 000 00
Reverse Repurchase Agreements			(426,175,000)	(426,175,000 00)	(426,175 000 00)
Money Market Funds			1,618,000	1,618,000 00	1,618,000 00
Federal Reserve Bank Balance			1,143,219	1,143,219 20	1,143,219 20
Accrual of Interest Income			8,084,900	8,084,899 57	8,084 899 57
Purchased Interest			1,799,392	1,799,391 80	1,799,391 80
Total Portfolio			6,572,695,511	6,563,841,807 51	6,564,128,902 99

TestPool Portfolio Activity

DESC	COUPON	MATURITY	BEGINNING PAR VALUE	BEGINNING BOOK VALUE	BEGINNING MARKET VALUE	PURCHASES	SALES/MATURITIES	REALIZED GAIN/LOSS	ENDING PAR VALUE	ENDING BOOK VALUE	ENDING MARKET VALUE
BILL	0 0000	06/13/96	10 000 000	10 074 622 77	10 065 937 50	20 000 000	20 000 000		20 000 000	19 725 268 67	19 715 333 33
BILL	0 0000	06/20/96	10 000 000	10 074 898 44	10 065 937 50	20 000 000	20 000 000		20 000 000	19 689 922 22	19 682 666 67
BILL	0 0000	06/27/96	10 000 000	10 075 522 05	10 065 937 50	20 000 000	20 000 000		20 000 000	19 650 350 00	19 657 100 00
BILL	0 0000	07/05/96	10 000 000	10 075 522 05	10 065 937 50	20 000 000	20 000 000		20 000 000	19 650 350 00	19 657 100 00
BILL	0 0000	07/05/96	10 000 000	9 933 457 29	9 946 875 00	20 000 000	20 000 000		20 000 000	9 825 000 00	9 828 550 00
BILL	0 0000	07/05/96	10 000 000	15 107 884 15	15 126 562 50	20 000 000	20 000 000		20 000 000	19 649 650 00	19 657 100 00
BILL	0 0000	07/05/96	10 000 000	10 068 771 33	10 125 000 00	20 000 000	20 000 000		20 000 000	19 632 600 00	19 657 100 00
BILL	0 0000	07/11/96	10 000 000	10 085 263 42	10 125 000 00	20 000 000	20 000 000		20 000 000	19 632 600 00	19 640 800 00
BILL	0 0000	07/11/96	10 000 000	10 018 073 88	10 053 125 00	20 000 000	20 000 000		20 000 000	19 632 333 33	19 640 800 00
BILL	0 0000	07/11/96	10 000 000	10 034 729 90	10 053 125 00	20 000 000	20 000 000		20 000 000	19 632 333 33	19 640 800 00
BILL	0 0000	07/18/96	10 000 000	10 023 535 67	10 053 125 00	20 000 000	20 000 000		20 000 000	19 632 600 00	19 640 800 00
BILL	0 0000	07/18/96	10 000 000	20 035 958 01	20 106 250 00	20 000 000	20 000 000		20 000 000	19 635 511 11	19 625 111 11
BILL	0 0000	07/25/96	10 000 000	9 878 060 70	9 803 125 00	10 000 000	10 000 000		10 000 000	9 797 222 22	9 802 366 67
BILL	0 0000	07/25/96	10 000 000	9 878 060 70	9 803 125 00	10 000 000	10 000 000		10 000 000	9 797 222 22	9 802 366 67
BILL	0 0000	08/01/96	10 000 000	10 086 771 33	10 125 000 00	10 000 000	10 000 000		10 000 000	9 789 400 00	9 792 955 56
BILL	0 0000	08/01/96	10 000 000	10 085 263 42	10 125 000 00	10 000 000	10 000 000		10 000 000	9 789 400 00	9 792 955 56
BILL	0 0000	08/08/96	10 000 000	10 018 073 88	10 053 125 00	20 000 000	20 000 000		20 000 000	19 580 444 44	19 567 068 89
BILL	0 0000	08/15/96	10 000 000	10 034 729 90	10 053 125 00	10 000 000	10 000 000		10 000 000	9 781 508 34	9 773 200 00
BILL	0 0000	08/22/96	10 000 000	11 114 696	11 126 562 50	25 000 000	25 000 000		25 000 000	24 431 781 25	24 408 944 45
BILL	0 0000	08/22/96	10 000 000	11 114 696	11 126 562 50	25 000 000	25 000 000		25 000 000	24 431 781 25	24 408 944 45
BILL	0 0000	02/06/97	10 000 000	10 068 771 33	10 125 000 00	20 000 000	20 000 000		20 000 000	19 088 100 00	19 054 844 45
NOTE	7 6250	04/30/96	10 000 000	10 086 771 33	10 125 000 00	10 000 000	10 000 000		10 000 000	10 029 730 80	10 032 812 50
NOTE	7 6250	04/30/96	10 000 000	10 075 522 05	10 065 937 50	10 000 000	10 000 000		10 000 000	10 029 730 80	10 032 812 50
NOTE	7 6250	04/30/96	10 000 000	10 075 522 05	10 065 937 50	10 000 000	10 000 000		10 000 000	10 030 008 76	10 032 812 50
NOTE	4 2500	05/15/96	10 000 000	9 933 457 29	9 946 875 00	10 000 000	10 000 000		10 000 000	9 869 835 52	9 882 812 50
NOTE	7 3750	05/15/96	15 000 000	15 107 884 15	15 126 562 50	20 000 000	20 000 000		20 000 000	15 048 742 84	15 065 625 00
NOTE	5 8750	05/31/96	10 000 000	10 068 771 33	10 125 000 00	20 000 000	20 000 000		20 000 000	20 028 211 61	20 031 250 00
NOTE	7 2500	08/31/96	10 000 000	10 086 771 33	10 125 000 00	10 000 000	10 000 000		10 000 000	10 059 288 88	10 066 875 00
NOTE	7 2500	08/31/96	10 000 000	10 085 263 42	10 125 000 00	10 000 000	10 000 000		10 000 000	10 063 624 84	10 066 875 00
NOTE	6 2500	08/31/96	10 000 000	10 018 073 88	10 053 125 00	10 000 000	10 000 000		10 000 000	10 012 071 24	10 048 437 50
NOTE	6 2500	08/31/96	10 000 000	10 034 729 90	10 053 125 00	10 000 000	10 000 000		10 000 000	10 023 195 52	10 048 437 50
NOTE	6 2500	08/31/96	10 000 000	10 023 535 67	10 053 125 00	10 000 000	10 000 000		10 000 000	10 015 719 08	10 048 437 50
NOTE	6 2500	08/31/96	20 000 000	20 035 958 01	20 106 250 00	20 000 000	20 000 000		20 000 000	20 024 015 75	20 066 875 00
NOTE	6 0000	10/15/96	10 000 000	9 878 060 70	9 803 125 00	13 535 000	13 535 000		13 535 000	13 757 012 65	13 781 286 28
NOTE	4 3750	11/15/96	10 000 000	9 878 060 70	9 803 125 00	10 000 000	10 000 000		10 000 000	9 909 779 72	9 839 062 50
NOTE	7 2500	11/15/96	10 000 000	10 140 847 16	10 165 625 00	10 000 000	10 000 000		10 000 000	10 104 300 80	10 134 375 00
NOTE	7 2500	11/15/96	10 000 000	10 140 242 43	10 165 625 00	10 000 000	10 000 000		10 000 000	10 103 779 40	10 134 375 00
NOTE	7 2500	11/15/96	10 000 000	10 140 242 43	10 165 625 00	10 000 000	10 000 000		10 000 000	10 103 779 40	10 134 375 00
NOTE	7 5000	01/31/97	10 000 000	10 140 242 43	10 165 625 00	20 000 000	20 000 000		20 000 000	20 416 856 52	20 390 625 00
NOTE	7 5000	01/31/97	10 000 000	10 140 242 43	10 165 625 00	20 000 000	20 000 000		20 000 000	20 419 376 70	20 390 625 00
NOTE	7 5000	01/31/97	10 000 000	10 140 242 43	10 165 625 00	20 000 000	20 000 000		20 000 000	20 408 160 24	20 390 625 00
NOTE	7 5000	01/31/97	10 000 000	10 140 242 43	10 165 625 00	10 000 000	10 000 000		10 000 000	10 209 689 35	10 195 312 50

TestPool Portfolio Activity

DESC	COUPON	MATURITY	Totals	BEGINNING PAR VALUE	BEGINNING BOOK VALUE	BEGINNING MARKET VALUE	PURCHASES	SALES/ MATURITIES	REALIZED GAINS/LOSSES	ENDING PAR VALUE	ENDING BOOK VALUE	ENDING MARKET VALUE
				812,678,000	815,652,457.80	818,081,740.82	2,013,751,000	1,398,201,000	801.39	1,435,225,000	1,428,371,296.84	1,428,658,392.42

TexPool Investment Portfolio

November 30, 1995

<u>Desc</u>	<u>Coupon</u>	<u>Maturity</u>	<u>Par Value</u>	<u>Book Value</u>	<u>Market Value</u>
Discount Notes					
FMCDN	5 5300	12/26/95	25,000,000	24,903,993 05	24,898,888 89
FHDN	5 6900	01/02/96	25,000,000	24,873,555 56	24,869,604 17
FNDN	5 6700	01/04/96	10,000,000	9,946,450 00	9,944,600 00
FNDN	5 6700	01/04/96	10,000,000	9,946,450 00	9,944,600 00
FNDN	5 6700	01/04/96	25,000,000	24,866,125 00	24,861,500 00
FNDN	5 6700	01/04/96	25,000,000	24,866,125 00	24,861,500 00
FHDN	5 5600	01/25/96	44,675,000	44,295,510 69	44,285,831 11
FHDN	5 4900	02/22/96	20,000,000	19,746,850 00	19,741,466 67
FHDN	5 4800	03/21/96	20,000,000	19,662,066 66	19,654,666 67
Total by Type			204,675,000	203,107,125 96	203,062,657 51
Agency Notes					
FFCB	5 7000	12/01/95	15,000,000	15,000,000 00	15,000,000 00
SLMF	5 7000	01/11/96	30,000,000	29,992,312 50	30,009,375 00
FFCB	6 1200	02/08/96	25,000,000	25,001,069 57	25,000,000 00
SLMF	5 7000	03/14/96	15,000,000	15,000,000 00	15,006,562 50
SLMF	5 7500	05/09/96	5,000,000	5,000,000 00	5,000,000 00
SLMF	5 7500	05/09/96	10,000,000	10,000,000 00	10,000,000 00
SLMF	5 7500	05/09/96	10,000,000	10,000,000 00	10,000,000 00
SLMF	5 7500	05/09/96	5,000,000	5,000,000 00	5,000,000 00
SLMF	5 7500	05/09/96	5,000,000	5,000,000 00	5,000,000 00
SLMF	5 7500	05/09/96	10,000,000	9,998,466 26	9,998,437 50
FHLB	5 1000	07/08/96	10,000,000	9,955,257 94	9,943,437 50
FHLB	5 1000	07/08/96	10,000,000	9,959,735 58	9,943,437 50
FHLB	5 0000	07/16/96	7,000,000	6,964,931 64	6,954,718 75
FHLMC	5 9000	10/01/96	5,000,000	5,000,000 00	4,999,218 75
FHLMC	5 9000	10/01/96	10,000,000	10,000,000 00	9,998,437 50
FFCB	5 6500	10/02/96	10,000,000	9,992,755 68	10,003,750 00
FHLB	5 9000	10/11/96	6,000,000	6,000,915 18	6,001,875 00
FFCB	5 6800	11/01/96	30,000,000	29,981,681 43	30,017,829 95
FHLB	5 8500	11/08/96	10,000,000	10,000,000 00	10,001,562 50
FHLMC	4 6250	11/15/96	5,000,000	4,951,145 83	4,955,468 75
Total by Type			233,000,000	232,798,271 61	232,834,111 20
Treasury Bills					
BILL	5 3950	12/14/95	10,000,000	9,980,518 06	9,978,222 22
BILL	5 6400	12/21/95	10,000,000	9,968,666 67	9,967,683 33
BILL	5 6100	12/21/95	15,000,000	14,953,250 00	14,951,525 00
BILL	5 6400	12/21/95	10,000,000	9,968,666 67	9,967,683 33
BILL	5 4000	01/04/96	10,000,000	9,949,000 00	9,947,986 11
BILL	5 2850	01/04/96	10,000,000	9,950,086 11	9,947,986 11
BILL	5 4150	01/11/96	10,000,000	9,938,329 17	9,937,816 67

BILL	5 4100	01/11/96	15,000,000	14,907,579 17	14,906,725 00
BILL	5 4150	01/11/96	10,000,000	9,938,329 17	9,937 816 67
BILL	5 4200	01/18/96	10,000,000	9,927,733 33	9,927,861 11
BILL	5 4000	01/18/96	10,000,000	9,928,000 00	9 927 861 11
BILL	5 4000	01/18/96	10,000,000	9,928,000 00	9,927 861 11
BILL	5 4200	01/25/96	10,000,000	9,917,194 44	9 917 400 00
BILL	5 4250	01/25/96	10,000,000	9,917,118 06	9 917 400 00
BILL	5 4300	02/08/96	10,000,000	9,895,925 00	9 895 972 22
BILL	5 4300	02/08/96	10,000,000	9,895,925 00	9 895 972 22
BILL	5 4800	02/15/96	15,000,000	14,826,466 67	14 829 637 50
Total by Type			185,000,000	183,790,787 52	183,783 409 71
Treasury Notes					
NOTE	7 6250	04/30/96	10,000,000	10,074 896 44	10 085 937 50
NOTE	7 6250	04/30/96	10,000,000	10,075,522 05	10 085 937 50
NOTE	7 6250	04/30/96	10,000 000	10,075,522 05	10 085 937 50
NOTE	7 6250	04/30/96	10,000,000	10,074,822 77	10 085 937 50
NOTE	7 3750	05/15/96	15,000,000	15,107,884 15	15 126 562 50
NOTE	4 2500	05/15/96	10,000,000	9,933 457 29	9,946 875 00
NOTE	6 2500	08/31/96	10,000,000	10,023,535 67	10 053 125 00
NOTE	7 2500	08/31/96	10,000,000	10,095,263 42	10 125 000 00
NOTE	6 2500	08/31/96	10,000,000	10 034,729 90	10 053 125 00
NOTE	6 2500	08/31/96	20,000,000	20,035 958 01	20 106 250 00
NOTE	7 2500	08/31/96	10,000,000	10,088,771 33	10 125 000 00
NOTE	6 2500	08/31/96	10,000,000	10,018,073 88	10 053 125 00
NOTE	7 2500	11/15/96	10 000,000	10,140 242 43	10 165 625 00
NOTE	7 2500	11/15/96	10,000 000	10,140 242 43	10 165 625 00
NOTE	4 3750	11/15/96	10 000 000	9 878 080 70	9 903 125 00
NOTE	7 2500	11/15/96	10,000,000	10,140 947 16	10,165 625 00
NOTE	4 3750	11/15/96	10,000,000	9,878 080 70	9 903 125 00
NOTE	7 2500	11/15/96	10,000,000	10,140,242 43	10 165 625 00
Total by Type			195,000,000	\$195,956,272 81	\$196,401 562 50
Total Marketable Securities			817,675,000	\$815 652 457 90	\$816 081 740 92
Repurchase Agreements			3,613,600,000	3,613,600,000 00	3,613,600 000 00
Reverse Repurchase Agreements			(164,075,000)	(164 075,000 00)	(164 075 000 00)
Federal Reserve Bank Balance			1,229,830	1,229,830 03	1,229 830 03
Accrual of Interest Income			3,761,352	3,761 352 33	3 761 352 33
Purchased Interest			1,192,117	1,192,117 46	1 192 117 46
Total Portfolio			4,273,383,300	4,271,360,757 72	4,271 790 040 74

TexPool Investment Portfolio

February 29, 1996

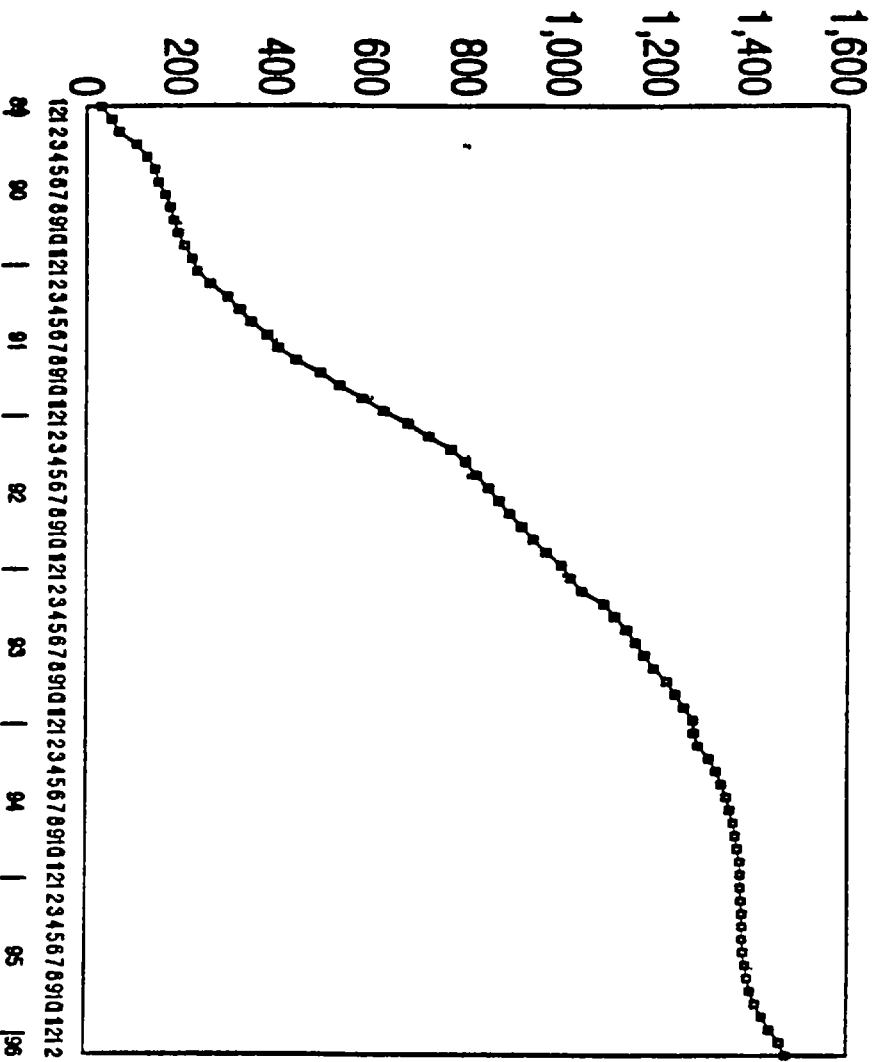
<u>Desc</u>	<u>Coupon</u>	<u>Maturity</u>	<u>Par Value</u>	<u>Book Value</u>	<u>Market Value</u>
Discount Notes					
FMCDN	0 0000	03/04/96	20,000,000	19,991,083 33	19,988 466 67
FNDN	0 0000	03/12/96	5,000,000	4,991 811 11	4,991,400 00
FMCDN	0 0000	03/18/96	30,000,000	29,924,208 33	29 922 150 00
FMCDN	0 0000	03/18/96	35,000,000	34,911,576 39	34,909,175 00
FNDN	0 0000	03/19/96	20,000,000	19,946,500 00	19 945 216 67
FNDN	0 0000	03/19/96	14,935,000	14,895 048 88	14,894 090 55
FHDN	0 0000	03/21/96	20,000,000	19,939 111 11	19,940 033 33
FMCDN	0 0000	03/25/96	25,000,000	24,910,916 67	24 909,895 83
FHDN	0 0000	03/27/96	40,000,000	39,846,311 11	39 845 500 00
FMCDN	0 0000	03/27/96	16,000,000	15,938 293 33	15,934,840 00
FMCDN	0 0000	04/05/96	5,000,000	4,974 309 03	4,972,850 00
FMCDN	0 0000	04/10/96	20,000,000	19,882 666 67	19,882 694 45
FMCDN	0 0000	04/10/96	10,000,000	9,941,333 33	9 941,347 22
FMCDN	0 0000	04/11/96	20 000,000	19,879,733 33	19,873 300 00
FNDN	0 0000	04/11/96	10,000 000	9,939,980 55	9,936 650 00
FNDN	0 0000	04/12/96	20,000,000	19,876,800 00	19 878 166 67
FNDN	0 0000	04/12/96	10,000,000	9,938 400 00	9 939 083 33
FMCDN	0 0000	04/15/96	10,000,000	9,934,125 00	9,930 616 67
Total by Type			330,935,000	329 662,208 17	329,635,476 39
Agency Notes					
FHLB	6 0300	03/01/96	10 835 000	10,835 000 00	10 835 000 00
TVA	4 3750	03/04/96	6,000,000	5,999 497 77	6,000 000 00
SLMF	5 6800	03/14/96	15 000,000	15,000,000 00	15 002 812 50
FNMA	5 6600	03/15/96	10,000,000	10,001,726 97	10,001 562 50
SLMF	5 7300	05/09/96	10,000,000	10 000,000 00	10 000 000 00
SLMF	5 7300	05/09/96	10,000,000	10,000,000 00	10 000 000 00
SLMF	5 7300	05/09/96	5,000,000	5,000 000 00	5,000,000 00
SLMF	5 7300	05/09/96	5,000,000	5,000 000 00	5 000 000 00
SLMF	5 7300	05/09/96	5,000,000	5,000,000 00	5,000,000 00
SLMF	5 7300	05/09/96	10,000,000	9,999,338 57	9,998 437 50
SLMF	5 2400	05/09/96	13,000,000	12,999,542 12	12,998 984 38
FHLB	6 1050	05/16/96	10,000,000	10,020,652.17	10,015,625 00
SLMA	6 0800	07/01/96	15,150,000	15,184,386 98	15,165,623 43
FNMA	5 6200	07/02/96	5,000,000	5,004,575 89	5,007,031 25
FHLB	5 1000	07/08/96	10,000,000	9,976,390 41	9,978,437 50
FHLB	5 1000	07/08/96	10,000,000	9,973,764 88	9,978,437 50
FHLB	5 0000	07/16/96	7,000,000	6,978,928 22	6,981,625 00
FFCB	5 6500	10/02/96	10,000,000	9,994,910 04	10,022,187 50
FFCB	5 6800	11/01/96	30,000,000	29,986,642 71	30,017,829 95
FHLMC	4 6250	11/15/96	5,000,000	4,963,847 92	4,978,125 00

FCFLT	5 4000	12/02/96	25,000,000	24,985,941 25	24,981,662 50
FCFLT	5 4000	12/02/96	10,000,000	9,994,329 24	9,992,665 00
FHLB	6 1600	01/02/97	10,000,000	10,087,284 91	10 059 375 00
TVA	6 0000	01/15/97	5,620,000	5,627,610 42	5,636,684 37
FHLB	5 0500	02/21/97	33,150,000	33,146,503 71	33,146,115 23
FHLB	5 0100	02/28/97	30,000,000	29,991,841 71	29,991,796 88
Total by Type			315,755,000	315,752,715 89	315,790 017 99
Treasury Bills					
BILL	0 0000	06/06/96	20,000,000	19,744,027 78	19,734,855 56
BILL	0 0000	06/13/96	20,000,000	19,725,266 67	19 715,333 33
BILL	0 0000	06/13/96	20,000,000	19,725,266 67	19,715 333 33
BILL	0 0000	06/27/96	20,000,000	19,689,922 22	19 682 666 67
BILL	0 0000	07/05/96	20,000,000	19 650 350 00	19 657 100 00
BILL	0 0000	07/05/96	20 000,000	19,650 350 00	19 657 100 00
BILL	0 0000	07/05/96	20,000,000	19,651,400 00	19 657 100 00
BILL	0 0000	07/05/96	10 000,000	9 825,000 00	9 828 550 00
BILL	0 0000	07/05/96	20 000 000	19 649 650 00	19 657 100 00
BILL	0 0000	07/05/96	20,000,000	19,651 050 00	19 657 100 00
BILL	0 0000	07/11/96	20,000,000	19,632 600 00	19 640 900 00
BILL	0 0000	07/11/96	20,000,000	19,632 233 33	19 640 900 00
BILL	0 0000	07/11/96	20 000,000	19 632 233 33	19 640 900 00
BILL	0 0000	07/11/96	20,000,000	19,632,600 00	19 640 900 00
BILL	0 0000	07/18/96	20,000,000	19,635 511 11	19 625 111 11
BILL	0 0000	07/18/96	20,000,000	19 635 511 11	19 625 111 11
BILL	0 0000	07/25/96	10 000 000	9,797 222 22	9 802 366 67
BILL	0 0000	07/25/96	10,000,000	9,797 222 22	9 802 366 67
BILL	0 0000	07/25/96	10 000 000	9 797 222 22	9 802 366 67
BILL	0 0000	08/01/96	10,000,000	9,799 400 00	9,792 955 56
BILL	0 0000	08/01/96	10,000,000	9,799,400 00	9 792 955 56
BILL	0 0000	08/08/96	20,000,000	19,580,444 44	19 567 088 89
BILL	0 0000	08/15/96	10,000,000	9,781 508 34	9 773 200 00
BILL	0 0000	08/15/96	10,000,000	9,781,508 34	9 773 200 00
BILL	0 0000	08/22/96	25,000,000	24,431,781 25	24 406 944 45
BILL	0 0000	08/22/96	25 000,000	24,431,781 25	24 406 944 45
BILL	0 0000	11/14/96	20,000,000	19,299,100 00	19 290 627 78
BILL	0 0000	02/06/97	20,000,000	19,086,100 00	19 054 844 45
Total by Type			490,000,000	480,145,663	480,041,922
Treasury Notes					
NOTE	7 6250	04/30/96	10,000,000	10,029,730 90	10 032 812 50
NOTE	7 6250	04/30/96	10,000,000	10,029 760 18	10 032 812 50
NOTE	7 6250	04/30/96	10 000 000	10,030 008 76	10 03, 812 50
NOTE	7 6250	04/30/96	10,000 000	10 030 008 76	10 032 812 50
NOTE	4 2500	05/15/96	10 000,000	9,969 935 52	9 982 812 50
NOTE	7 3750	05/15/96	15,000,000	15 048 742 84	15 065 625 00
NOTE	5 8750	05/31/96	20 000,000	20,028 211 81	20 031 250 00
NOTE	7 2500	08/31/96	10 000,000	10 059 288 88	10 096 875 00

NOTE	7 2500	08/31/96	10,000,000	10,063,624 84	10,096,875 00
NOTE	6 2500	08/31/96	10,000,000	10,012,071 24	10,048,437 50
NOTE	6 2500	08/31/96	10,000,000	10,023,195 52	10,048,437 50
NOTE	6 2500	08/31/96	10,000,000	10,015,719 08	10,048,437 50
NOTE	6 2500	08/31/96	20,000,000	20,024,015 75	20,096 875 00
NOTE	8 0000	10/15/96	13,535,000	13,757,012 95	13,761 288 28
NOTE	4 3750	11/15/96	10,000,000	9,909,779 72	9,939,062 50
NOTE	4 3750	11/15/96	10,000,000	9,909,779 72	9,939 062 50
NOTE	7 2500	11/15/96	10,000,000	10,104,300 90	10,134,375 00
NOTE	7 2500	11/15/96	10,000,000	10,103,779 40	10,134,375 00
NOTE	7 2500	11/15/96	10,000,000	10,103,779 40	10,134 375 00
NOTE	7 2500	11/15/96	10,000,000	10,103,779 40	10,134 375 00
NOTE	7 2500	11/15/96	10,000,000	10,103,779 40	10,134 375 00
NOTE	7 5000	01/31/97	20 000,000	20,416,956 52	20,390 625 00
NOTE	7 5000	01/31/97	20 000,000	20,419,378 70	20,390,625 00
NOTE	7 5000	01/31/97	20,000,000	20,408,160 24	20,390,625 00
NOTE	7 5000	01/31/97	10,000,000	10,209,689 35	10,195 312 50
	Total by Type		298,535,000	300,810,710	301,190,976
Total Marketable Securities			1,435,225,000	\$1,426,371,296 94	\$1,426,658,392 42
Repurchase Agreements			5,551,000,000	5,551,000,000 00	5,551,000,000 00
Reverse Repurchase Agreements			(426,175,000)	(426,175,000 00)	(426,175,000 00)
Money Market Funds			1,618,000	1,618,000 00	1,618,000 00
Federal Reserve Bank Balance			1,143,219	1,143,219 20	1,143,219 20
Accrual of Interest Income			8,084,900	8,084,899 57	8,084,899 57
Purchased Interest			1,799,392	1,799,391 80	1,799,391 80
Total Portfolio			6,572,695,511	6,563,841,807 51	6,564,128,902 99

TexPool

Number of Participants



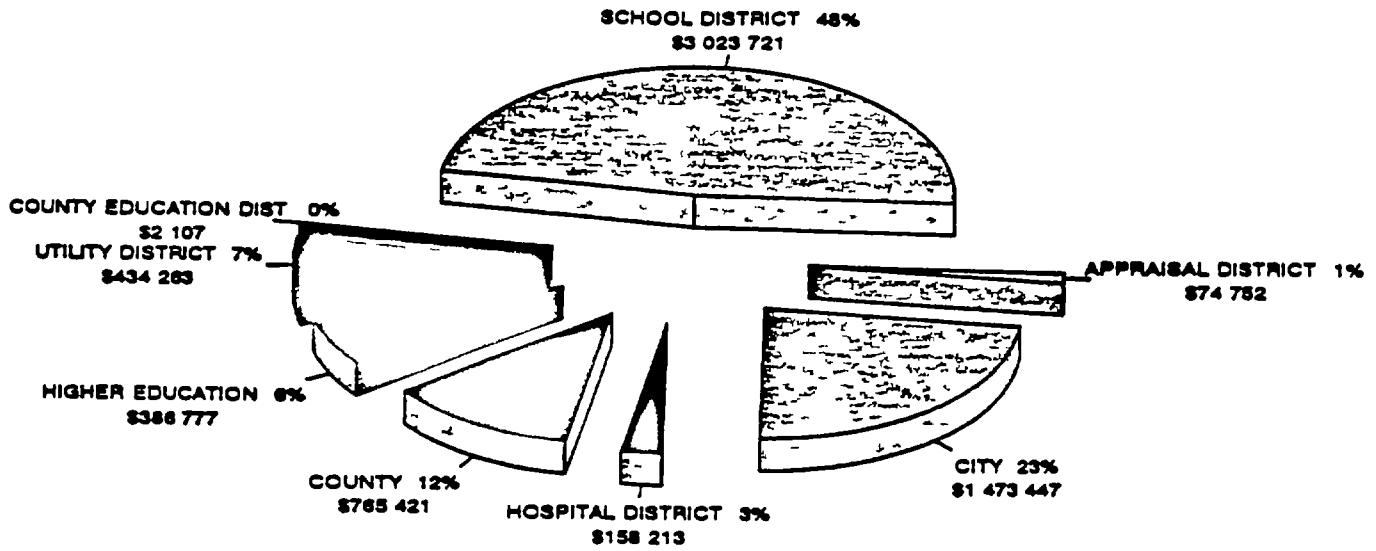
Top Ten Entities

City of Austin	1.97%
City of El Paso	1.88%
Fort Bend ISD	1.66%
Corpus Christi ISD	1.56%
Dallas County Hospital District	1.48%
Carrollton Farmers Branch ISD	1.46%
El Paso ISD	1.45%
Trawls County	1.37%
Irving ISD	1.34%
Deer Park ISD	1.20%
Total for Top Ten	15.30%

% balances < \$3 million	74%
# of Entities with a balance	1260
# of Accounts	7589
Avg # of Accts	5.15
12 month Growth of Entities	7.2%

TexPool

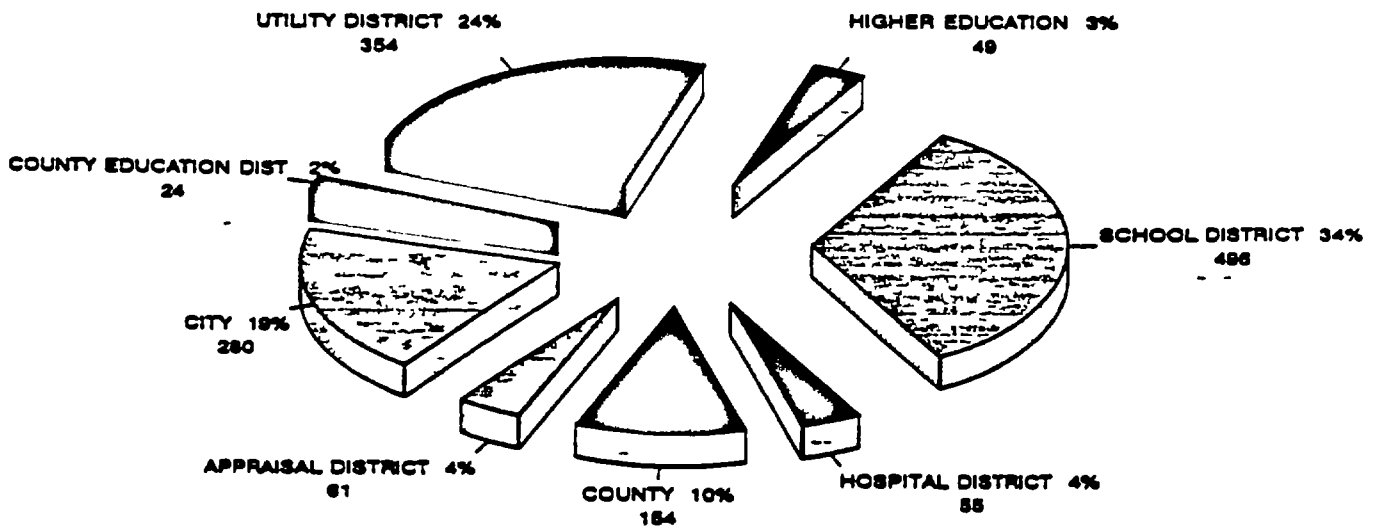
Balance By Account Type



Total of \$6,318,702,230 11 Values in thousands as of 2/29/96

TexPool

Number of Participants by Account Type

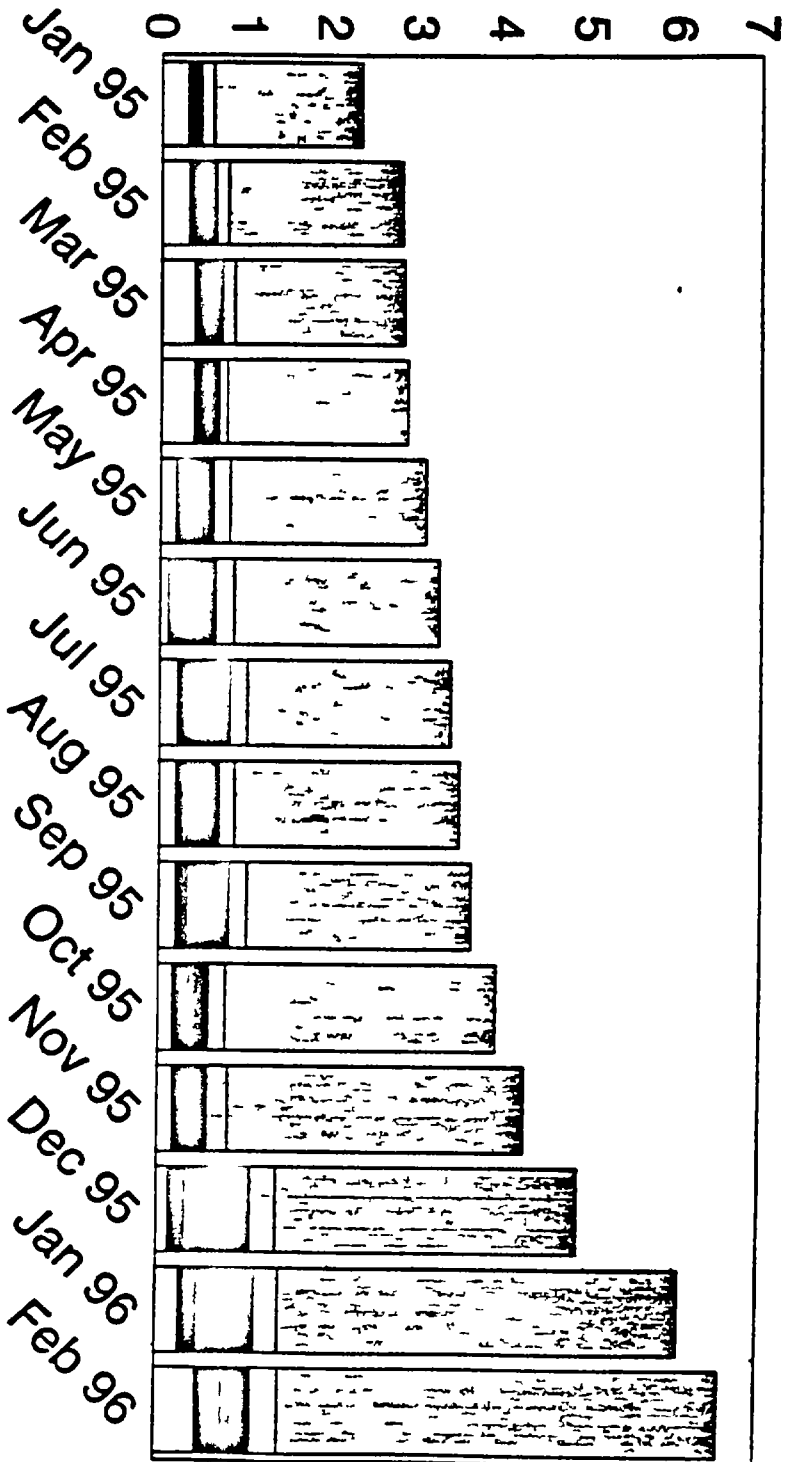


1473 Total Participants on 2/29/96

TEXPOOL

Portfolio Composition and Balance

Billions

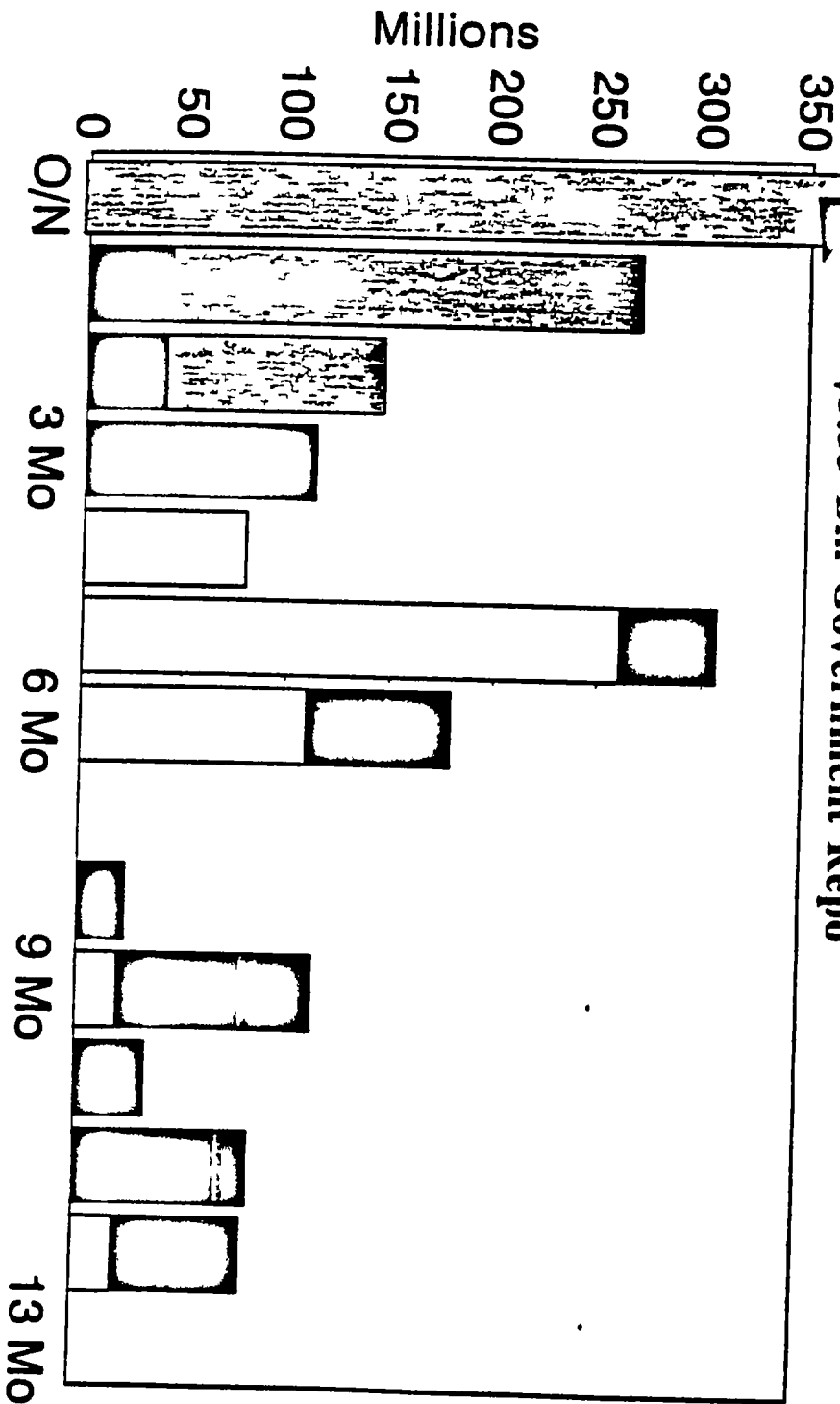


- T-Bills
- T-Notes
- A-Disc
- A-Notes
- Repo

TEXPOOL

Maturity Summary

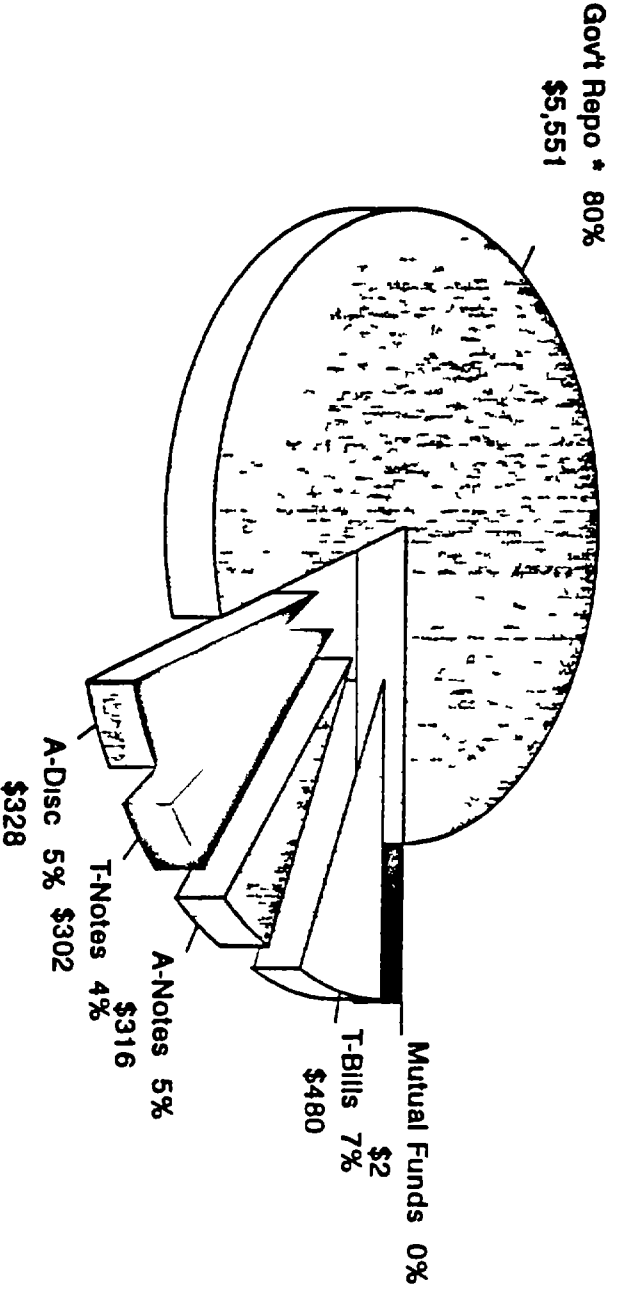
\$5.55 Bln Government Repo



- T-Bills
- T-Notes
- Agency Nts
- Agency Disc

TEXPOOL

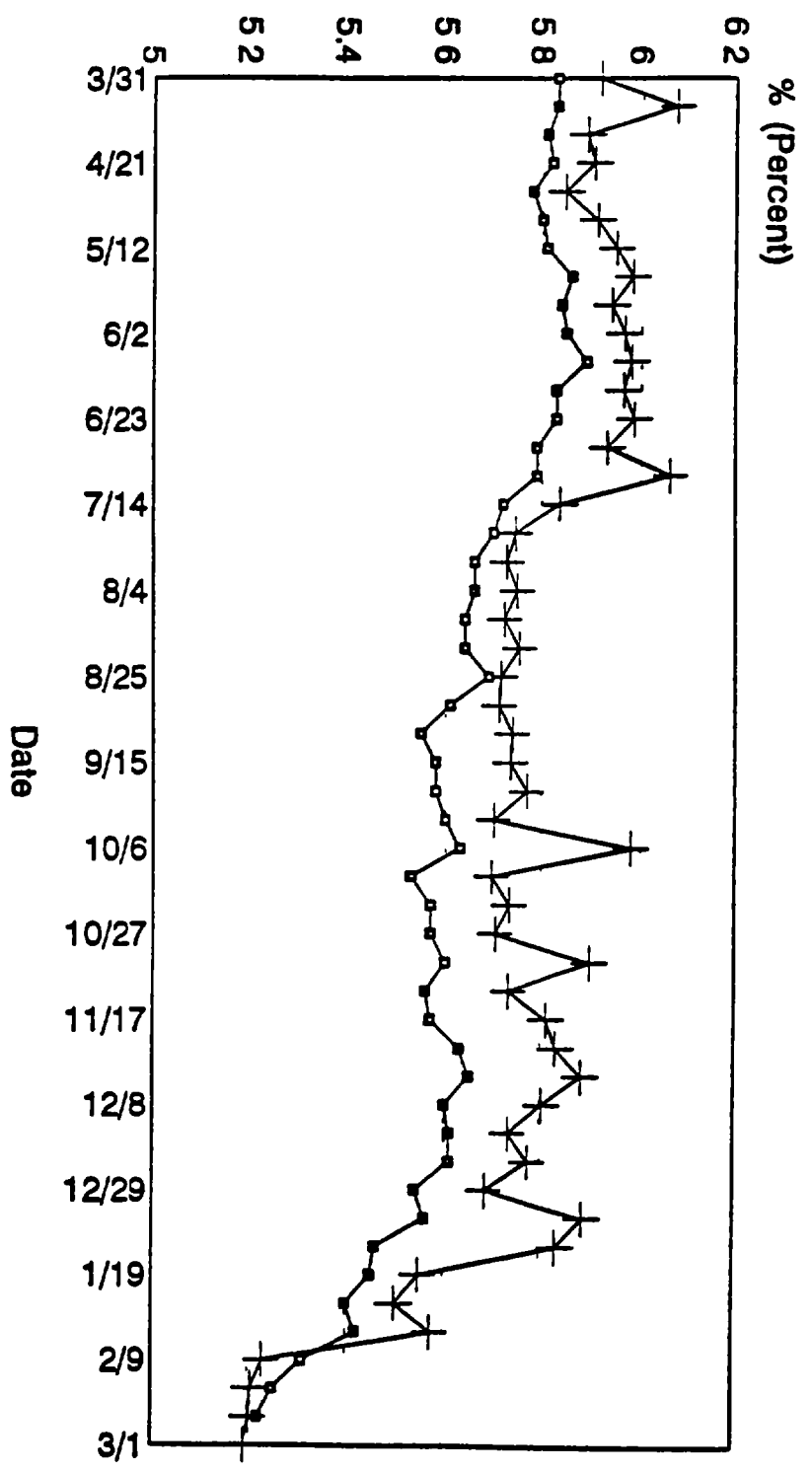
Asset Allocation



Breakdown (in millions) as of 02/29/96 includes
\$426 Reverse Repos

TexPool

Yield (7 Day) Comparison

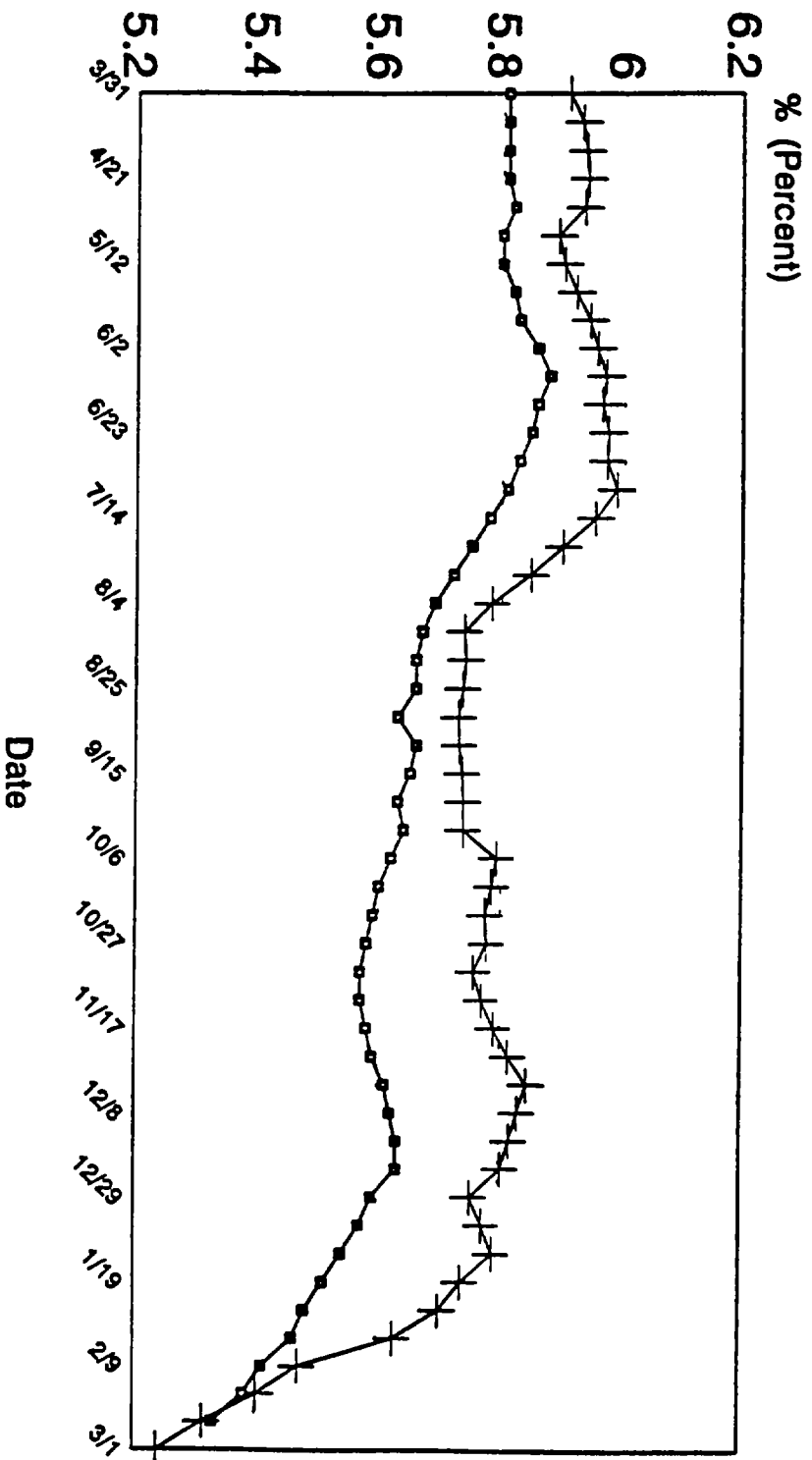


Standard & Poor's Local Government Investment Pool Index vs. TexPool

◻ LGIP Index + TexPool

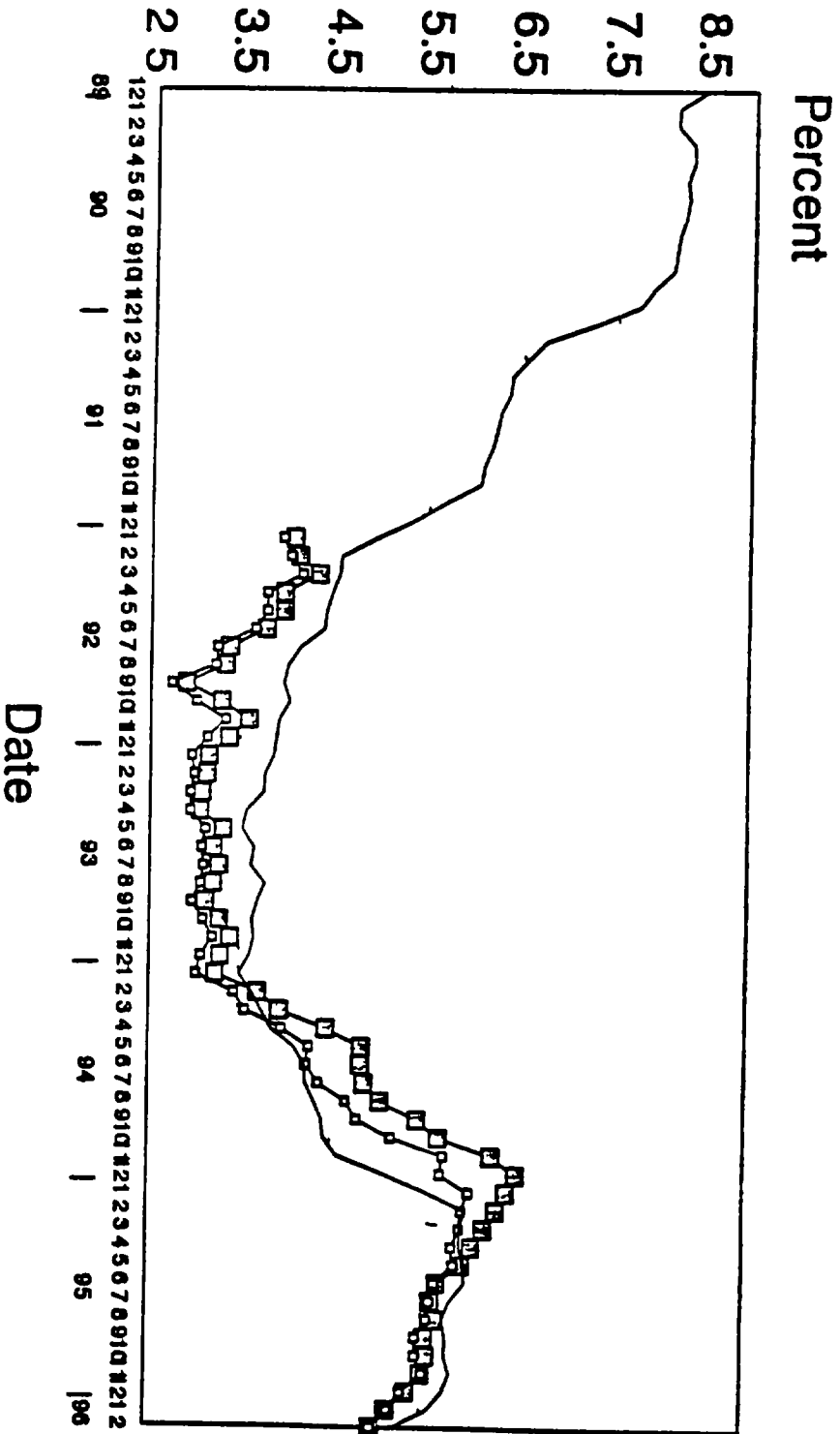
TexPool

Yield (30 Day) Comparison



TexPool

Monthly Average Rate



— TexPool — 3 Month Gov't — 6 Month Gov't

SCHEDULE OF BILLS FUND

FUND	DESCRIPT C1	CISBEVERETS
010	GENERAL FUND	18 795
015	PCAD & BRIDGE ACH	907 2
032	EVIDENCE TIAL SERVICES	16 3
051	AGING CEPT	1 083 32
088	JUDICIAL FUND	172 11
TOTAL OF ALL FUNDS		21 073 52

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

DATE 4-8-96

APPROVED BY James E. Bennett

Charles J. Sullivan
John P. Stimpson

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	1 585 79
015 ROAD & BRIDGE ADH	123 360 22
TOTAL OF ALL FUNDS	124 926 01

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

DATE 4-9-96

APPROVED BY Walter Stewart

County Auditor
Robert P. Steyer

SCHEDULE OF BILLS BY FUND

FUND	DESCRIPTION	AMOUNT
010	GENERAL FUND	8,500.98
015	ROAD & BRIDGE ADM	1,004.02
032	ENVIRONMENTAL SERVICES	242.38
051	AGING DEPT	456.14
088	JUDICIAL FUND	416.80
TOTAL OF ALL FUNDS		10,720.33

THE PRECEDING LIST OF BILLS PALE WAS REVIEWED AND APPROVED FOR PAYMENT

DATE 7-10-91

APPROVED BY James Stewart

County Auditor
John R. Stump

SCHEDULE OF DISBURSEMENTS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	2,335.05
05 ROAD & BRIDGE ADM	144.65
032 ENVIRONMENTAL SERVICES	254.13
034 FEMA D. SASTER FUNDS	237.29
051 ASING DEPT	42.08
073 1974 C/O JAIL/BLOG RENOVY ISSUE	1,275.00
TOTAL OF ALL FUNDS	4,288.20

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

DATE 4-18-96

APPROVED BY

Walter L. Stewart
County Clerk
John P. Clinger

SCHEDULE OF DISBURSEMENTS

FUND	DESCR. PT. CN	DISBURSEMENTS
010	GENERAL FUND	33 24
088	JUDICIAL FUND	40 83
TOTAL OF ALL FUNDS		74 07

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

DATE

4-16-96

APPROVED BY

Wm. Bennett
 County Auditor
John P. Stanger

SCHEDULE OF DISBURSEMENTS

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	79 335 76
015	ROAD & BRIDGE ADM	13 546 53
02	SECURITY FUND	20 00
022	EN/ RCPMENTAL SERVICES	7 93 12
051	ASI 45 DEPT	7 872 04
070	ENV SERVICE - 94 CD ISSUE	11 048 50
073	1994 C O JAIL/BLDG RENOV ISSUE	1 925 00
093	CO CLERK RECORDS MGMT FUND	10 557 35
TOTAL OF ALL FUNDS		150 398 32

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

DATE 7-17-96 APPROVED BY [Signature]
[Signature]
[Signature]

STATE OF MISSISSIPPI

FUND	DESCRIPTION	QTY	UNIT PRICE	TOTAL
100	GENERAL FUND	32	0.11	3.52
101	TRAVEL EXPENSE	1	20.00	20.00
102	SECURITY FUND	9	228.43	2055.87
103	STATE POLICE	5	17.82	89.10
104	JUDICIAL FUND	1	57.80	57.80
105	ADULT SUPERVISION	1	433.66	433.66
106	CP - COR	988	42	41516
107	CP CORP GAIN OFFICE	1	076.17	76.17
108	CP - SUP ELLANCE	2	221.42	442.84
109	CP - JUVENILE PROBATION	2	273.35	546.70
110	COMP - JUVENILE PROBATION	4	287.35	1149.40
TOTAL OF ALL FUNDS				176,115.54

THE PRECEDING LIST OF FUNDS PAIDABLE HAS BEEN REVIEWED AND APPROVED FOR PAYMENT
 DATE 4-19-96 APPROVED BY James R. Bennett

James R. Bennett
John P. O'Leary



KAREN REMMERT
County Auditor

POLK COUNTY
LIVINGSTON TEXAS

April 22 1996

Addendum to Schedule of Bills for Commissioners Court

Bob Armentrout - Throckmorton County	\$ 400 00
John McDowell - County Mgmt Institute - Austin	100 00
Betty Rundell - County Mgmt Institute - Austin	100 00
Drury Inn - Hotel for County Mgmt Institute	284 00
TAC - Seminar Fees for County Mgmt Institute	300 00
Polk County Historical Committee Transfer	1,500 00
K Remmert - GFOA Travel Reimbursement	73 85

Polk County Available School Fund

Big Sandy ISD	4,247 68	
Goodrich ISD	3,321 31	
Corrigan-Camden ISD	12,811 23	
Leggett ISD	2,148 19	
Livingston ISD	39,855 95	
Onalaska ISD	5,090 82	
Chester ISD	<u>1,293 00</u>	<u>68,768 19</u>

TOTAL \$ 71,526 04



April 13, 1996

Honorable County Judge and Members of
Commissioners Court of Polk County, TX
Polk County Courthouse
Livingston, Texas 77351

RE Polk County Regional Landfill

LS&R Consulting Group Inc (LS&R) is pleased to present this proposal for consulting services related to the Polk County Regional Landfill

We propose to perform the following services

- **Market Study** - perform an analysis of landfill conditions in the region, including landfill disposal rates and available capacity for Type I landfills today and in the future for post - Subtitle 'D' landfill operations
- **Economic Evaluation** - assess the development potential of the Polk County Regional Landfill by determining its economic value develop a proforma evaluation that reflects the future market conditions and develop a breakeven analysis based on available waste stream in the area

LS&R was formed to provide environmental consulting services related to solid waste management facilities. The principals, Mr Bob Stephens, C M A and Mr Zia Qureshi, P E, have worked together on various solid waste disposal projects for many years. The mutual experience gained by employees of our firm over the past 15 years qualifies us to complete this project in a professional, timely, and cost-conscious manner. In contrast to large multi-office consulting firms, the personnel proposed in this will be the actual personnel that will work on this project.

LS&R brings a very strong, broad base of experience in the area of waste management throughout the U S. Specifically, the strengths of LS&R are as follows:

- **Strong solid waste management background** - Mr Zia Qureshi, P E has extensive work experience and knowledge of landfill operations. He has been in charge of landfill operations at one of the largest solid waste disposal company's in the U S.
- **Knowledge of the area** - Mr Qureshi and Mr Stephens, have performed landfill market studies for surrounding areas.
- **Experience with governmental entities** - We have worked with local governments for over 15 years, performing management studies and environmental analysis.

Tel (713) 629-5210 Fax (713) 629-6004

Proposal
Page Two

We have identified the cost estimate by tasks. We anticipate that Commissioners Court will want to have the option of cancelling Task 2 if the results of Task 1 indicate that Task 2 is not necessary.

Task 1 will cost \$8,500 plus expenses, not to exceed \$850.

Task 2, if necessary, will cost \$12,500 plus expenses, not to exceed \$1,250.

On the basis of our current understanding of the Polk County Regional Landfill we expect to complete this assignment in 30 to 45 days from the notice to proceed.

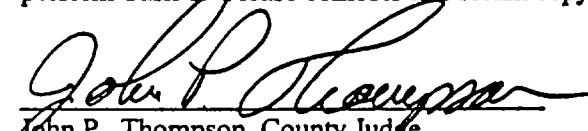
LS&R Consulting Group, Inc. appreciates the opportunity to submit this proposal to Polk County, and looks forward to working with you on this very important assignment. Should you have any questions regarding this transmittal, please feel free to contact Bob Stephens or Zia Qureshi at (713) 629-5210, or by fax at (713) 629-6004.

Sincerely,



Bob Stephens
Principal

On April 22, 1996, the Commissioners Court voted to accept the aforementioned proposal to perform Task 1. Please consider this return copy and notation as notice to proceed.


John P. Thompson, County Judge
Polk County, Texas

4/24/96
Date

DATE APRIL 09, 1996 THROUGH APRIL 19, 1996

NO	NAME	DEPT	JOB CLASSIFICATION	TYPE OF EMPLOYEE	SALARY GROUP	ACTION TAKEN
(1)	PAMELA RUSSELL	JAL	#102 SECRETARY	TEMPORARY PART TIME	UNCLASSIFIED \$5 00HR	LAY-OFF EFFECTIVE 04-09-96
(2)	ALICE MITCHELL	WASTE MANAGEMENT	#904 COLLECTION STAT ATTEND	LABOR POOL	UNCLASSIFIED \$4 46HR	RESIGNED EFFECTIVE 04-02-96
(3)	TAMMY PHILLIPS	J P #4	#102 SECRETARY	REGULAR PART TIME	UNCLASSIFIED \$5 00HR	NEW-HIRE EFFECTIVE 04-15-96
(4)	HAROLD BARRINGTON	R B	#108 HEAVY EQUIT OPERATOR	TEMPORARY PART TIME	UNCLASSIFIED \$9 00	CHANGING TO LABOR POOL EFFECTIVE 04-03-96
(5)	HIRAM HENDERSON	R B	#114 LABORER	TEMPORARY PART TIME	UNCLASSIFIED \$5 00	CHANGING TO LABOR POOL EFFECTIVE 04-03-96
(6)	BETTY BLAIR	JP#1	#108 COURT CLERK	REGULAR FULL-TIME	\$15 350 40	EFFECTIVE 04-17-96 WILL WORK 1/2 DAYS UNTIL 5/1/96
(7)	JENNIFER WATTS	J P #1	#108 COURT CLERK	REGULAR FULL TIME	\$15 350 40	RESIGNED EFFECTIVE 05-14-96
(8)	CHARLOTTE COPPOCK	SHERIFF	#1043 TELECOMMUNICATIONS	REGULAR FULL TIME	\$14 804 20	PROMOTION #1041 TELCOM SUPERVISOR 12/1 \$16,120/00 EFFECTIVE 04/17/96
(9)	RUSSELL PLACKER	WASTE MGT	#106 HEAVY EOT OPERATOR	REGULAR FULL TIME	\$18,228 80	RECLASSIFIED #905 TRUCK DRIVER 11/7 \$18,228 80 EFFECTIVE 04-17-96
(10)	JIMMIE JOE WALKER	WASTE MGT	#905 TRUCK DRIVER	REGULAR FULL TIME	\$19 145 36	RECLASSIFIED #108 HEAVY EOT OPERATOR 13/5 \$19 145 36 EFFECTIVE 04/17/96
(11)	ADAM HALVERSON	AUDITOR	#105 DEPUTY CLERK	TEMPORARY PART TIME	UNCLASSIFIED \$5 00HR	NEW-HIRE EFFECTIVE 04-23-96
(12)	CAROL BIGLER	COUNTY CLERK	#106 COMPUTER RECORDS SPEC	REGULAR FULL TIME	11/2 18 117 92	TRANSFER TO DISTRICT CLERKS OFFICE #106 COURT CLERK 10/4 \$16 117 92 EFFECTIVE MAY 01 1996
(13)						
(14)						
(15)						
(16)						

